

*Dowden West Community
Development District*

Agenda

July 20, 2017

AGENDA

4

Dowden West

Community Development District

135 W. Central Blvd., Suite 320, Orlando, Florida 32801
Phone: 407-841-5524 – Fax: 407-839-1526

July 13, 2017

**Board of Supervisors
Dowden West Community
Development District**

Dear Board Members:

The Board of Supervisors of Dowden West Community Development District will meet **Thursday, July 20, 2017 at 9:00 AM at the Offices of GMS-CF, LLC, 135 W. Central Blvd., Suite 320, Orlando, FL.** Following is the advance agenda for the meeting:

Landowners' Meeting

1. Determination of Number of Voting Units Represented
2. Call to Order
3. Election of a Chairman for the Purpose of Conducting the Landowners' Meeting
4. Nominations for the Position of Supervisor
5. Casting of Ballots
6. Ballot Tabulation
7. Landowners Questions and Comments
8. Adjournment

Board of Supervisors Meeting

1. Roll Call
2. Public Comment Period
3. Organizational Matters
 - A. Administration of Oaths of Office to Newly Elected Supervisors
 - B. Consideration of Resolution 2017-19 Canvassing and Certifying the Results of the Landowners' Election
 - C. Election of Officers
 - D. Consideration of Resolution 2017-20 Electing Officers
4. Approval of Minutes of the June 15, 2017 Meeting
5. Public Hearing to Adopt the Fiscal Year 2017 Budget
 - A. Consideration of Resolution 2017-21 Adopting the Fiscal Year 2017 Budget and Relating to the Annual Appropriations
6. Ranking of Proposals for District Engineering Services and Selection of District Engineer
7. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager's Report
 - i. Consideration of Funding Request #2
8. Supervisor's Requests
9. Other Business
10. Next Meeting Date

11. Adjournment

Immediately preceding the Board of Supervisors meeting will be a Landowners' meeting of the Dowden West CDD.

The second order of business of the Board of Supervisors meeting is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Board as reflected on the agenda, and any other items.

The third order of business is the Organizational Matters. Section A is the administration of the Oaths of Office to the newly elected Supervisors. Section B is the consideration of Resolution 2017-19 canvassing and certifying the results of the landowners' election. A copy of the Resolution is enclosed for your review. Section C is the election of officers and Section D is the consideration of Resolution 2017-20 electing officers. A copy of the Resolution is enclosed for your review.

The fourth order of business is the approval of minutes from the June 15, 2017 meeting. The minutes are enclosed for your review.

The fifth order of business opens the public hearing to adopt the Fiscal Year 2017 budget. Section A is the consideration of Resolution 2017-21 adopting the Fiscal Year 2017 and relating to the annual appropriations. A copy of the Resolution and proposed budget are enclosed for your review.

The sixth order of business is the ranking of proposals for District Engineering services and election of a District Engineer. A copy of the proposal is enclosed for your review.

Section C of the seventh order of business is the District Manager's Report. Section 1 includes funding request #2 for approval. A copy of the funding request with supporting invoices is enclosed for your review.

The balance of the agenda will be discussed at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,



George S. Flint
District Manager

CC: Jan Carpenter, District Counsel
Rey Malave, Interim District Engineer
Brett Sealy, Underwriter
Mike Williams, Bond Counsel
Stacey Johnson, Trustee
Darrin Mossing, GMS

Enclosures

SECTION III



B

RESOLUTION 2017-19

**A RESOLUTION CANVASSING AND CERTIFYING
THE RESULTS OF THE LANDOWNER'S ELECTION OF
THE DOWDEN WEST COMMUNITY DEVELOPMENT
DISTRICT HELD PURSUANT TO SECTION 190.006(2),
FLORIDA STATUTES**

WHEREAS, pursuant to Section 190.006(2), Florida Statute, a landowners meeting is required to be held within 90 days of the District's creation and every two years following the creation of a Community Development District for the purpose of electing five (5) supervisors for the District; and

WHEREAS, following proper notice of once a week for 2 consecutive weeks in a newspaper of general circulation in the area of the District, the last day of such publication to be not fewer than 14 days or more than 28 days before the date of the election, such landowners meeting was held on July 20, 2017, at which the below-recited persons were duly elected by virtue of the votes cast in their respective favor; and

WHEREAS, the Board of Supervisors by means of this Resolution desire to canvas the votes and declare and certify the results of said election;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE DOWDEN WEST
COMMUNITY DEVELOPMENT DISTRICT:**

1. The following persons are found, certified, and declared to have been duly elected as Supervisors of and for the District, having been elected by the votes cast in their favor as follows:

<u>Supervisor</u>	<u># of Votes</u>	<u>Terms</u>
_____	_____	4 Year Term
_____	_____	4 Year Term
_____	_____	2 Year Term
_____	_____	2 Year Term
_____	_____	2 Year Term

2. The terms of office shall commence immediately upon the adoption of this Resolution:

Adopted this 20th day of July, 2017.

Secretary/ Assistant Secretary

Chairman/Vice Chairman

RESOLUTION 2017-20

**A RESOLUTION ELECTING OFFICERS OF THE
DOWDEN WEST COMMUNITY DEVELOPMENT
DISTRICT**

WHEREAS, the Board of Supervisors of the Dowden West Community Development District at a regular business meeting held on July 20, 2017 desires to elect the below recited persons to the offices specified.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE DOWDEN WEST
COMMUNITY DEVELOPMENT DISTRICT:**

1. The following persons were elected to the offices shown, to wit:

_____	Chairman
_____	Vice Chairman
_____	Treasurer
_____	Assistant Treasurer
_____	Secretary
_____	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary

PASSED AND ADOPTED THIS 20th DAY OF JULY, 2017.

Chairman / Vice Chairman

Secretary / Assistant Secretary

MINUTES

10/1/20

MINUTES OF MEETING
DOWDEN WEST
COMMUNITY DEVELOPMENT DISTRICT

The Organizational Meeting of the Board of Supervisors of the Dowden West Community Development District was held on Thursday, June 15, 2017 at 9:00 a.m. at the Offices of GMS-CF, LLC, 135 W. Central Blvd., Suite 320, Orlando, FL.

Present and constituting a quorum:

Andrew Abel	Chairman
Gregory Clark	Assistant Secretary
Thomas Franklin	Assistant Secretary

Also present were:

George Flint	District Manager
Jan Carpenter	District Counsel
Andrew d'Adesky	District Counsel
Rey Malave	Interim District Engineer
Mike Williams	Bond Counsel
Brett Sealy	MBS Capital Markets

FIRST ORDER OF BUSINESS

Introduction

A. Call to Order

Mr. Flint called the meeting to order at 9:00 a.m. and called the roll.

B. Public Comment Period

There being none, the next item followed.

C. Oath of Office

Mr. Flint, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Abel, Mr. Clark and Mr. Franklin.

Mr. Flint: I will notarize the Oaths. Tom and Drew already signed Form 1, Statement of Financial Interests, which is required by the State of Florida. It must be filed within 30 days of today, with the Supervisor of Elections in the County that you live in. I suggest that you either bring it in and have them hand stamp it, or send it by certified mail. The Commission on Ethics can fine you up to \$25 per day if you don't file Form 1 within 30 days. Annually the Supervisor

of Elections will mail you a Form 1. I think they just mailed them at the beginning of this month. It's due on July 1st.

Mr. Clark: I emailed it but I didn't get confirmation.

Mr. Flint: That's a first. They haven't allowed email before. Members of the Board, under Chapter 190, are entitled to receive \$200 per meeting. If you choose to waive that, I would indicate it on the record. Typically, developer representatives will waive the compensation. If you choose to waive it, you don't need to file the I-9 and W-2 forms. They only need to be filled out, if you are accepting \$200 per meeting. As a Board Member, you are a public official, so you are subject to Government in the Sunshine and public records laws, just like City Commissioners, County Commissioners and School Board Members, so you need to be careful not to communicate with other Board Members outside of a publicly noticed meeting.

SECOND ORDER OF BUSINESS

Organizational Matters

A. Confirmation of Notice of Meeting

Mr. Flint: This meeting was advertised in the Orlando Sentinel.

B. Information on Community Development Districts and Public Official Responsibilities and Florida Statutes Chapter 190

Mr. Flint: There is some general information on CDDs and Chapter 190. District Counsel will provide additional information.

Mr. d'Adesky: We will provide every Supervisor with a packet of information, which will include Chapter 190, a Public Comment Memorandum, general duties and obligations under the Sunshine Law and other various areas of Florida Law that apply to Board Members. As George said, you cannot discuss Board business outside of a scheduled meeting. Don't hit "Reply All" to emails. That sometimes triggers it. If you have a question, come to George or us individually, and we can always clarify that. That keeps us free and clear and avoids any potential issues that might come up. We are always happy to assist you, if ever you have any questions about your duties or obligations under Chapter 190 or under Florida Law. Call us and we will chat with you.

Ms. Carpenter: The other big thing is the Ethics Law that you are Governmental Officers. Just like a City or County, Governmental Officials shouldn't accept anything of value from anyone or do anything that appears like somebody is trying to influence your vote and that's also covered extensively.

C. Election of Officers

Mr. Flint: The Board is required to designate a Chairman, Vice Chairman, Secretary, Treasurer, Assistant Treasurer and Assistant Secretaries. The Chairman and Vice Chairman need to be members of the Board. The other officers could be members or don't have to be members. Traditionally, you designate a Chairman or Vice Chairman from the Board and the other three Board Members would be Assistant Secretaries. The District Manager would be the Secretary and the District Accountant would be the Treasurer. That's how we typically handle it, although you can choose to deviate from that if you want. For the initial designation of officers, we have one resolution for each seat. In the future, it will be consolidated into one resolution for all of the officers.

1. Election of Chairman – Resolution 2017-01

Mr. Flint: Resolution 2017-01 designates a Chairman. Is there a motion to designate a Chairman?

Mr. Franklin: I designate Andrew Abel.

Mr. Clark: I second the nomination.

On MOTION by Mr. Franklin, seconded by Mr. Clark, with all in favor, Resolution 2017-01 Electing Andrew Abel as Chairman, as nominated, was adopted.

2. Election of Vice Chairman – Resolution 2017-02

Mr. Flint: Next is Resolution 2017-02 designating the Vice Chairman. Is there a motion to designate a Vice Chairman?

Mr. Abel: I designate Keith Trace.

Mr. Franklin: I second the nomination.

On MOTION by Mr. Abel, seconded by Mr. Franklin, with all in favor, Resolution 2017-02 Electing Keith Trace as Vice Chairman, as nominated, was adopted.

3. Election of Secretary – Resolution 2017-03

Mr. Flint: Next is Resolution 2017-03 designating the Secretary. As District Manager, you can choose to designate me as Secretary, or someone else if you choose to do so.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, Resolution 2017-03 Electing George Flint as Secretary, as nominated, was adopted.

4. Election of Treasurer – Resolution 2017-04

Mr. Flint: Ariel Lovera, the District Accountant, is typically designated as Treasurer. He is Treasurer on the other Mattamy Districts. If you are comfortable with that, a motion to that effect would be in order.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, Resolution 2017-04 Electing Ariel Lovera as Treasurer, as nominated, was adopted.

5. Election of Assistant Treasurer – Resolution 2017-05

Mr. Flint: You could choose to designate an Assistant Treasurer, but you don't have to. Teresa Viscarra in our office is the Assistant Accountant for the District. We have her designated as Assistant Treasurer in some Districts. It provides a backup in the event that Ariel is not available to sign checks.

On MOTION by Mr. Franklin, seconded by Mr. Clark, with all in favor, Resolution 2017-05 Electing Teresa Viscarra as Assistant Treasurer, as nominated, was adopted.

6. Election of Assistant Secretary(ies) – Resolution 2017-06

Mr. Flint: I recommend that you designate the other three Board Members that are not Chairman or Vice Chairman as Assistant Secretaries.

On MOTION by Mr. Clark, seconded by Mr. Franklin, with all in favor, Resolution 2017-06 Electing the remaining Board Members as Assistant Secretary(ies), as nominated, was adopted.

Mr. Abel: Who are the three Board Members?

Mr. Flint: Steve Kalberer, Greg Clark and Tom Franklin.

THIRD ORDER OF BUSINESS

Retention of District Staff

A. Consideration of Contract for District Management Services

Mr. Flint: We provided our standard agreement. The fees are consistent with what you have seen in other Districts that we manage. We manage about 135 Districts in Florida and between 35 and 40 out of this office. I appreciate the opportunity.

Mr. d’Adesky: Although we are technically not engaged, I reviewed this contract as GMS’ standard contract. They use this in all of their other Districts. We have been happy in other Districts with the form of this contract.

On MOTION by Mr. Abel, seconded by Mr. Franklin, with all in favor, the District Management Services contract with Governmental Management Services – Central Florida, LLC, was approved.

B. Consideration of Appointment of District Counsel

Mr. Flint: You have an Engagement Letter with Latham, Shuker, Edan & Beaudine, LLP. Jan Carpenter and Andrew d’Adesky are here representing the firm.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, the appointment of Latham, Shuker, Edan & Beaudine, LLP as District Counsel, was approved.

C. Selection of Registered Agent and Office – Resolution 2017-07

Mr. Flint: Next is a resolution designating a Registered Agent and Office. Typically, District Counsel is designated as the Registered Agent for the District. We recommend that Jan Carpenter of Latham, Shuker, Edan & Beaudine, LLP, with their address here in Orlando be the Registered Agent and Office.

Ms. Carpenter: We would receive all notices or certified letters.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, Resolution 2017-07, Designating Jan Carpenter as Registered Agent and the offices of Latham, Shuker, Edan & Beaudine, LLP, 111 N. Magnolia Avenue, Suite 1400, Orlando, Florida as the Registered Office, was adopted.

D. Request Authorization to Issue RFQ for Engineering Services

Mr. Flint: District engineering services in Florida fall under the Consultants Competitive Negotiation Act (CCNA). We are required to advertise for any engineering services over \$25,000 at the initial meeting. Later on, there will be a proposal from Rey to serve as Interim District Engineer while we go through the formal CCNA process. This would be an authorization for us to issue the Request for Qualifications (RFQ) for District engineering services.

On MOTION by Mr. Abel, seconded by Mr. Franklin, with all in favor, authorization for Staff to advertise a Request for Qualifications for District engineering services, was approved.

FOURTH ORDER OF BUSINESS

Designation of Meetings and Hearing Dates

A. Designation of Regular Monthly Meeting Date, Time and Location

Mr. Flint: Initially with the financing, it's typically useful to designate a date and time each month to meet. We can advertise it that way, and if we don't need to meet, we can cancel the meetings. We could have set meetings on the third Thursday.

Mr. Abel: I like the third Thursday.

Mr. Flint: If the third Thursday works for everybody, we can hold meetings on the third Thursday, at 9:00 a.m., at this location and advertise it that way. Does that work?

Mr. Clark: Yes.

On MOTION by Mr. Abel, seconded by Mr. Franklin, with all in favor, designating the third Thursday of each month at 9:00 a.m. as the regular meeting date, time and location, was approved.

Mr. Abel: Do you have Outlook Invite?

Mr. Flint: We use Apple Email to send out Outlook Invites, but it doesn't always work.

Ms. Carpenter: We can add you to our emails.

B. Designation of Landowner's Meeting Date, Time and Location

Mr. Flint: We are required within 90 days of establishment, to hold the initial Landowner's Meeting. The initial Board was designated in the Ordinance creating the District, and within 90 days, you must have a Landowner's Meeting. We suggest that you schedule the third Thursday in July for the Landowner's Meeting.

Mr. Abel: That's July 20th.

Mr. Clark: I'm not going to be here.

Mr. Flint: As long as we have three Board Members, we are good. A Landowner Meeting is not actually a Board Meeting, but we would like to schedule it at the same time that you have a Board Meeting. At that point, the landowners can choose to re-designate the same five members or change the composition of the Board. It is on a one vote per acre/part of an acre basis. Basically, whoever owns the majority acres, controls all of the seats. It's not like if I have 200 acres and someone has 100 acres they elect part of the seats and we elect the other. It's whoever has the most votes, controls the seats.

Mr. Abel: Is that meeting here?

Mr. Flint: Yes.

C. Designation of Date of Public Hearing to Adopt Rules of Procedure in accordance with Section 120.54, Florida Statutes

1. Consideration of Resolution 2017-08 Setting a Public Hearing to Consider the Proposed Rules of the District

Mr. Flint: This requires a 29 and 28-day notice. We suggest that you do that at your July meeting, which is July 17th. Andrew can explain what the rule process is.

Mr. d'Adesky: These rules specify specific procedures for certain administrative and routine processes, for example, competitive bidding. That's one area where we have very clear rules and procedures, so if there's any objection or protest, you can follow a set amount of procedures. It also specifies certain areas that are not subject to a bid protest. We had bid protests in other Districts. Once again, you want to make sure that all of your procedures are uniform. The good thing about GMS, is they are uniform with other Districts, and they keep us procedurally on the same path to avoid any potential liabilities, which is good.

Mr. Flint: They are consistent with the Florida Statutes. If the Board is okay with having the hearing on July 17, a motion to approve Resolution 2017-08, designating that date, would be in order.

Mr. Abel: What time?

Mr. Flint: 9:00 a.m.

Mr. Abel: July 17th?

Mr. Flint: Sorry. It would be August 17th.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, Resolution 2017-08, Setting a Public Hearing for August 17, 2017 at 9:00 a.m. to Adopt the Proposed Rules of the District, was adopted.

D. Designation of Dates of Public Hearing on the Budget for Fiscal Year 2017

1. Consideration of Resolution 2017-09 Setting the Public Hearing and Approving the Proposed Fiscal Year 2017 Budget

Mr. Flint: This resolution designates the date, place and time of the public hearing for its final consideration. Exhibit A to the resolution is the proposed budget. We've taken the standard annual administrative budget, and pro-rated it for the remaining months in the current fiscal year. You can see that its \$35,039. Again, it's a proposed budget and the District would be operating under a Developer Funding Agreement. The party to the Funding Agreement would only be paying the actual expenses, not necessarily the budgeted amount. You can do this at your hearing next month, if you chose to do that. If the Board is amenable, I recommend setting the public hearing for July 20th at 9:00 a.m.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, Resolution 2017-09, Setting a Public Hearing for July 20, 2017 at 9:00 a.m. to Approve the Proposed Fiscal Year 2017 Budget, was adopted.

2. Consideration of Resolution 2017-10 Setting the Public Hearing and Approving the Proposed Fiscal Year 2018 Budget

Mr. Flint: This is a resolution approving the proposed budget and setting the date, place and time for the Fiscal Year 2018 budget. We suggest that you do this at your September 21st meeting, so we can meet the 60 days, since we have time to do it.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, Resolution 2017-10, Setting a Public Hearing for September 21, 2017 at 9:00 a.m. to Approve the Proposed Fiscal Year 2018 Budget, was adopted.

3. Approval of the Fiscal Year 2016-2017 Developer Funding Agreement

Mr. Flint: The funding mechanism for these budgets is a Developer Funding Agreement. In your agenda, is a Funding Agreement for 2018 with the budget. The public hearing would be held in September. This is the standard Funding Agreement that you have seen in other Districts. The budget would be attached to this agreement. In lieu of imposing assessments, this is the method of financing the District.

Mr. Abel: Is that at that September meeting?

Mr. Flint: No, this one would be for today. This is for the current year. In September, you would have the Fiscal Year 2018 agreement.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, the Fiscal Year 2016-2017 Budget Developer Funding Agreement was approved.

E. Designation of Date of Public Hearing Expressing the District’s Intent to Utilize the Uniform Method of Levying, Collecting and Enforcing Non Ad-Valorem Assessments in accordance with Section 197.3632, Florida Statutes

Mr. Flint: Next is the 197 hearing. This allows the District to use the tax bill as the form of collection for assessments. We like to do this early so that we have the process out of the way, so when we get to the point where we are actually imposing assessments, we’ve taken the legal requirements that the Tax Collector and Property Appraiser require. Four consecutive notices must be placed for this hearing, so we would suggest that you hold it at your August 17th meeting. If there are no questions, a motion to designate August 17, 2017 meeting for the 197 hearing, would be in order.

On MOTION by Mr. Franklin, seconded by Mr. Abel, with all in favor, designating the Public Hearing Expressing the District’s Intent to Utilize the Uniform Method of Levying, Collecting and Enforcing Non Ad-Valorem Assessments in accordance with Section 197.3632, Florida Statutes for August 17, 2017 at 9:00 a.m., was approved.

FIFTH ORDER OF BUSINESS

Other Organizational Matters

A. Selection of District Depository

Mr. Flint: We recommend that you designate SunTrust as the District’s depository. This is just for purposes of the District’s checking account.

On MOTION by Mr. Clark, seconded by Mr. Abel, with all in favor, selecting SunTrust as the District’s Depository, was approved.

B. Authorization of Bank Account Signatories

Mr. Flint: Normally the Secretary, Treasurer and Assistant Treasurer are the bank account signatories. Each check requires two signers. If you wanted to designate someone other than that, you can do that.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, authorizing the Secretary, Treasurer and Assistant Treasurer as bank account signatories, was approved.

C. Consideration of Resolution 2017-11 Relating to Defense of Board Members

Mr. d’Adesky: In case of a tort claim or any other sort of claim arising out of the performance of your duties and the scope of the Board, outside of the Board that might be related, but in your capacity as a Supervisor, the Board would defend you from said action or similar actions. That’s within the scope of Statute 190.

Mr. Clark: I read that last night and it said that the District “May buy insurance”.

Mr. d’Adesky: We do.

Mr. Flint: Part of the first funding request today is to bind liability and public officers insurance.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, Resolution 2017-11, Relating to Defense of Board Members, was adopted.

D. Consideration of Resolution 2017-12 Approving and Ratifying District Counsel Recording in the Property Records of Orange County the “Notice of Establishment” in accordance with Chapter 190.0485, Florida Statutes

Mr. Flint: There is a requirement to record the Notice of Establishment within so many days of the District’s establishment. We already recorded that, so this is a resolution ratifying District Counsel’s actions to record the Notice of Establishment.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, Resolution 2017-12 Approving and Ratifying District Counsel Recording in the Property Records of Orange County the “Notice of Establishment” in accordance with Chapter 190.0485, Florida Statutes, was adopted.

E. Consideration of Resolution 2017-13 Adopting Investment Guidelines

Mr. Flint: The guidelines that are listed in Resolution 2017-13 are in the Statutes. It basically says that the District will invest in the Local Government Surplus Trust Fund, which is an investment pool operated by the State Board of Administration, or other Interlocal investment pool. It includes SEC money market funds of the highest credit quality, interest bearing CDs or direct obligations of the Treasury. It limits the types of investments to conservative ones.

On MOTION by Mr. Abel, seconded by Mr. Franklin, with all in favor, Resolution 2017-13 Adopting the Investment Guidelines, was adopted.

F. Consideration of Resolution 2017-14 Authorizing Execution of Public Depositor Report

Mr. Flint: Next is authorization to execute the Public Depository Report. This is just an administrative matter that is part of the formation of the District.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, Resolution 2017-14 Authorizing Execution of the Public Depositor Report, was adopted.

G. Consideration of Resolution 2017-15 Designating a Policy for Public Comment

Mr. Flint: Next is a policy dealing with public comments. Several years ago, the Statutes were amended, to require the Board to take public comment before voting on any particular item. District Counsel prepared a policy that complies with that requirement. At the beginning of each meeting, we have a public comment period on all of the agenda items. At the end of the meeting, we have a public comment period on any general items. That way, you are not stopping and taking comments in the middle of an agenda item.

Mr. d'Adesky: This becomes more relevant once residents reside in the District. They appreciate it when it gets to the resident side that we have this in place. It sets a precedent and allows us to follow that precedent.

On MOTION by Mr. Abel, seconded by Mr. Franklin, with all in favor, Resolution 2017-15 Designating a Policy for Public Comment was adopted.

Mr. Flint: It also includes language about decorum at public meetings, which becomes relevant later on.

H. Consideration of Resolution 2017-16 Adopting a Travel and Reimbursement Policy

Mr. Flint: This applies to Board Members, not necessarily staff, for a Board Member that had to travel to attend meetings. It provides for mileage and per diem allowance, in the event that applies. It follows the State Statute.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, Resolution 2017-16 Adopting a Travel and Reimbursement Policy, was adopted.

I. Consideration of Resolution 2017-17 Adopting a Records Retention Policy

Mr. Flint: We have the option of basically keeping everything, or following the State's guidelines on record retention, with the exception of disposing of records. Typically, we will adopt an amended Retention Policy, because of certain documents dealing with the bond issue,

etc. We would keep documents for a longer period of time than what the State schedule says. What we are recommending, initially, is that you adopt a policy saying that we are going to keep everything, and then later on, you can amend that policy and provide for the disposal of documents.

Mr. Abel: I understand.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, Resolution 2017-17 Adopting a Records Retention Policy, was adopted.

Mr. Abel: As part of that, do you say where the documents are going to be retained?

Mr. Flint: The local records office is in this office.

Mr. Abel: It looks like, if I kept any records or you keep any records, members of the public can come and look at them.

Mr. d'Adesky: They can. If you take notes for yourself, personally, sometimes it's easier for you to hand them over to George.

Ms. Carpenter: If you keep anything from CDD meetings, keep them in a totally separate file, so if you get a records request, you can obtain the records from there. You have no requirement to keep anything, unless your handwritten notes pertain to Board business.

Mr. Flint: If it is anything I already have, you guys don't need them.

Mr. Abel: I just brought it up for the fact that in earlier days, we used to keep a lot of notes when we were the engineer for a project. It really opened us up because we weren't keeping them in a proper form. If you have them in your office, all of a sudden, and you don't have them in the proper form, it allows the public to go through everything you have and we don't want that.

Mr. Flint: We wouldn't have the public come into your office. We would have you give me the documents and they can come in to look at them.

Ms. Carpenter: It's important to keep your private land development/developer's files separate.

Mr. Abel: Understood. Thanks!

J. Consideration of Compensation to Board Members

Mr. Flint: I think we already talked about this, but to the extent that a Board Member waives compensation, we would want that on the record, at this point.

Mr. Clark: I'll waive mine.

Mr. Abel: I'll waive mine.

Mr. Flint: Tom, are you going to accept the compensation?

Mr. Franklin: No.

K. Selection of District Records Office Within Orange County

Mr. Flint: Our recommendation would be that this office be the District Records Office. If the Board agrees, we need a motion to that effect.

On MOTION by Mr. Franklin, seconded by Mr. Abel, with all in favor, selecting 135 W. Central Blvd., Suite 320, Orlando, Florida as the District Records Office within Orange County, was approved.

L. Authorization to Prepare Public Facilities Report in Accordance with Chapter 189.08 Florida Statutes to Coincide with Special District Filing Date of August 1st for Orange County

Mr. Flint: Chapter 189 requires a Public Facilities Report to be prepared and then updated periodically. The District Engineer will prepare the report. It's a statutory requirement and we are asking you to authorize it.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, authorization for the District Engineer to prepare the Public Facilities Report in accordance with Chapter 189.08 Florida Statutes to coincide with the Special District filing date of August 1st for Orange County was approved.

Mr. Malave: I've never done one for a District that doesn't have any anything on the land.

Ms. Carpenter: It is basically an Engineer's Report, and then an update, if there were any changes.

SIXTH ORDER OF BUSINESS

Capital Improvements

A. Appointment of Financing Team

1. Bond Counsel

Mr. Flint: Mike Williams is here. He submitted an Engagement Letter to serve as Bond Counsel for the District. Mike, did you want to add anything?

Mr. Williams: We serve as Bond Counsel for 150 to 200 CDDs. We worked, in the past, with all your team members. We appreciate the opportunity.

Mr. Flint: We need a motion to approve the Engagement Letter with Akerman, LLP to serve as Bond Counsel.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, appointing Akerman, LLP as Bond Counsel was approved.

2. Interim Engineer

Mr. Flint: Typically, because of the CCNA process, you would retain an engineer as Interim District Engineer. We have a standard agreement with their rates and charges attached, as Attachment A and a sample Work Authorization. The agreement allows for you to authorize work on an hourly basis, on a fixed fee agreement, or a time and material arrangement. Initially, it would be primarily a rate to attend meetings. We will go through the RFQ process and you will review the responses and retain the District Engineer.

Mr. Abel: Are we just approving the form of this agreement?

Mr. Flint: Yes.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, appointing Rey Malave of Dewberry, Inc. as the Interim Engineer, was approved.

3. Underwriter

Mr. Flint: You have an Engagement Letter with MBS Capital Markets to serve as the District's Investment Banker. Are you an Investment Banker or Underwriter?

Mr. Sealy: We would serve as Underwriter.

Mr. Flint: Brett Sealy is here with MBS.

Mr. Sealy: Thank you. I am a Managing Partner with MBS Capital Markets. My firm specializes in Special Tax District finance. Over the last five years, we have underwritten more

than \$2 billion in bonds in 200 separate transactions. Prior to that, we had 700 separate transactions, with our predecessor firm totaling over \$10 billion. We are proposing to serve as the District's Underwriter. The fee proposal that we included is a contingent fee. In essence, we don't get paid unless we deliver. The fee proposal is 2% of the principal amount of bonds to be issued. I would be happy to answer any questions.

Mr. Flint: Are there any questions for Brett? If not, we need a motion to approve the agreement.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, appointing MBS Capital Markets, LLC as the Underwriter, was approved.

4. Assessment Administrator

Mr. Flint: This item was handled under the GMS Agreement. No further action is necessary.

5. Trustee

Mr. Flint: You received a proposed agreement from U.S. Bank. The fees that are proposed are what we would typically see. I think they adjusted their fees down slightly, to be more competitive. I spoke with Brett about U.S. Bank and we believe that they would be the best one to provide Trustee services.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, appointing U.S. Bank as Trustee, was approved.

B. Approval of Financing Team Funding Agreement

Mr. Flint: Most of the expenses, if not all of the expenses of the Financing Team will ultimately be paid out of the Cost of Issuance (COI) account, when you issue the bonds. In the event that we don't ultimately issue bonds, or the issuance is delayed for a period of time, typically, the District Engineer and District Counsel may require some compensation. Our agreement is if you don't issue bonds, we don't get paid, the Underwriter doesn't get paid and Bond Counsel doesn't get paid, but there are some expenses.

Mr. Abel: Is the \$76,180 the cap?

Mr. Flint: I don't think there's a cap.

Ms. Carpenter: I don't think there is. We generally charge for costs.

Mr. Abel: If you had to put an outside number to it, is it \$20,000, \$200,000 or \$2 million?

Ms. Carpenter: It's probably no more than \$20,000. I would think more like \$10,000 for what the District Engineer produces, and our costs to be incurred.

Mr. Malave: Some of the expenses that we incurred on the Engineer's Report that you already paid for will be reimbursed.

Mr. Flint: Are there any other questions? If not, we need a motion to approve the Funding Agreement.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, the Financing Team Funding Agreement was approved.

SEVENTH ORDER OF BUSINESS

Financing Matters

Mr. Flint: When we put the agenda together, there was some question about whether we are going to impose master assessments on the entire project. At this point, we are not in the position to do that.

Mr. Clark: We are never going to do that. The question was if we were doing the master lien on the property.

Mr. Flint: That's what I meant. Maybe I misstated that.

Mr. Clark: Well I understood those to be two different things.

Mr. d'Adesky: The imposition of the master lien was what was being discussed. I think that was what George was referring to.

Mr. Clark: We can only ever assess property that Beachline South Residential owns. There are a couple of questions that need to be discussed between my partner and Keith, before we can answer that question.

Mr. Flint: I think we are going to defer action on the Assessment Methodology, the resolution declaring special assessments and the resolution setting the public hearing. I think that the Board wants to proceed with approving an Engineer's Report and the resolution dealing with the validation proceedings.

Ms. Carpenter: Correct.

Mr. Flint: We are going to deal with Items 7A and 7C and table Items 7B, 7D and 7E.

A. Consideration of Engineer's Report

Mr. Flint: Rey handed out copies of the Engineer's Report.

Mr. Malave: We are talking about property located in Orange County, as described on Page 1 of the Engineer's Report, totaling 136.28 acres. It is a master planned residential community, located within the City Limits of Orlando. The breakdown of the land usage is shown on Table 1. It is distributed between stormwater residential land, roadways, Community Amenity Centers and open space. There's also an additional off-site roadway requirement of Dowden Road and that acreage is shown in the table. Table 2 shows the phasing summary. It is broken down into 10 villages, as delineated, with the number of units and acreage corresponding to the same. The total number of units for the project, at this point, is \$1,446 units of diversity, which is detailed in the type of product on Table 3. The District boundary is shown on the Legal Description, Exhibit B, and will serve this project as delineated in Section 3, which proposes the master project infrastructure, consisting of onsite public roadway improvements, water distribution and the sanitary sewer collection system including reuse lines. It will also pay for the off-site roadway improvement for Dowden Road, as required, a Community Center and Amenity Centers per villages, as an option. They are currently slated in here as potentially to be paid by the bonds, master stormwater management system, landscaping irrigation and hardscape in the common areas. Any conservation mitigation areas will be part of the project, as well as the underground electrical systems. The listing of who will own those, ultimately, after the CDD owns those facilities, is delineated in Table 4. The descriptions of the proposed infrastructure are shown in the following sections. On Page 3, the master stormwater system is described, with all of the ponds and lakes as shown. The total acreage is in Table 5. The description of the roadways is in Section 3.3. On Page 4, the water sanitary reuse is described in Section 3.4. Landscape irrigation of entry features in common areas is described in Section 3.5. The underground electrical is by OUC, and is described in Section 3.6. We also talk about the conservation and mitigation in Section 3.7. One of the things that I would like to state, as stated in Section 4, are the summary of costs shown in Table F at the end of the report. Those costs are based on general quantities and multiplied by unit costs that are typically for the industry in Central Florida. We believe that these costs are consistent with the proposed land development

within the area. I will open this up to any question that you might have. I didn't mention the permitting status. It does state where we are on the permitting and approvals process.

Mr. Flint: Are there any questions from the Board?

Ms. Carpenter: We looked at drafts and didn't have a lot of comments to make.

Mr. Clark: You put together a good report Rey.

Mr. Malave: Thank you!

Mr. Flint: We need a motion to approve the report.

On MOTION by Mr. Abel seconded by Mr. Franklin with all in favor the Engineer's Report, as presented, was approved.

B. Consideration of Assessment Methodology

This item was tabled.

C. Consideration of Resolution 2017-18 Authorizing the Issuance of Bonds and Authorizing the Commencement of Validation Proceedings

Mr. Williams: This is the resolution to initiate the validation process under Chapters 190 and 75. It approves the bonds, a Master Trust Indenture, approving the Trustee, U.S. Bank and authorizing the validation. This resolution accomplishes those items, and I think it is important for the Board to approve this resolution, if you are so inclined.

Mr. Flint: Taking Rey's estimated construction cost of \$64,623,221, and sizing that for one year maximum annual debt, capitalized interest of 12 months, which is the most allowed by Statute, Underwriter's discount of 2% and the estimated COI, we recommend that you validate \$76,500,000. That's a ceiling for you. It's not saying that you are going to issue that much or placing any lien on the property. It's allowing us to go through the legal process of validating in the event that you issue bonds.

On MOTION by Mr. Abel, seconded by Mr. Franklin, with all in favor, Resolution 2017-18 Authorizing the Issuance of Bonds in the amount of \$76,500,000 and Authorizing the Commencement of Validation Proceedings, was adopted.

D. Consideration of Resolution 2017-19 Declaring Special Assessments and Approval of Assessment Methodology

This item was tabled.

E. Consideration of Resolution 2017-20 Setting Public Hearing for Special Assessments

This item was tabled.

Mr. Clark: When we table something, does that mean it is tabled to the next meeting?

Mr. Flint: We will bring the item back up when it needs to be discussed. If we are ready in July, we can put it back on the agenda.

Mr. Clark: We may be ready before then and I don't want to slow anything down.

Mr. Flint: We can schedule a special meeting, if the regular July meeting is not adequate.

Ms. Carpenter: I think there may be an intent to continue the meeting for two weeks from now, to deal with these issues. Instead of closing the meeting, we will continue it to a date certain. If we have the information, we can handle those items.

Mr. Clark: Then we don't have to re-advertise.

Mr. Flint: Correct.

Mr. Clark: Let's do that.

Mr. Flint: If we are not ready, we won't hold the meeting.

EIGHTH ORDER OF BUSINESS

Other Business

A. Staff Reports

i. Attorney

There not being any, the next item followed.

ii. Manager

There not being any, the next item followed.

B. Supervisors Requests

There not being any, the next item followed.

C. Approval of Funding Request No. 1

Mr. Flint: The purpose of this Funding Request, is be able to open the District's bank account, fund the liability and public officers insurance and legal advertising. A significant cost is associated with advertising all of these public hearings. The amount of the request is \$11,722.

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, Funding Request No. 1 in the amount of \$11,722 was approved.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Abel, seconded by Mr. Clark, with all in favor, the meeting was recessed and continued to June 29, 2017 at 10:00 a.m.

Secretary / Assistant Secretary

Chairman / Vice Chairman

SECTION V

A

RESOLUTION 2017-21

THE ANNUAL APPROPRIATION RESOLUTION OF THE DOWDEN WEST COMMUNITY DEVELOPMENT DISTRICT (THE “DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017

WHEREAS, the District Manager has submitted to the Board of Supervisors (the “Board”) a proposed budget for the current budget year along with an explanatory and complete financial plan for each fund of the Dowden West Community Development District, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

WHEREAS, prior to the adoption of the proposed annual budget (the “Proposed Budget”), the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

WHEREAS, the Board set July 20, 2017, as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), Florida Statutes; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), Florida Statutes, requires that, prior to October 1st of each year, the District Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE DOWDEN WEST COMMUNITY DEVELOPMENT DISTRICT:

Section 1. Budget

- a. That the Board of Supervisors has reviewed the District Manager’s Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. That the District Manager’s Proposed Budget, attached hereto as Exhibit “A,” as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), Florida Statutes, and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures for Fiscal Year 2016 and/or revised projections for Fiscal Year 2017.
- c. That the adopted budget, as amended, shall be maintained in the office of the District Manager and at the District’s Records Office and identified as “The Budget for the Dowden West Community Development District for the Fiscal Year Ending September 30, 2017,” as adopted by the Board of Supervisors on July 20, 2017.
- d. The final adopted budget shall be posted by the District Manager on the District’s official website within thirty (30) days after adoption.

Section 2. Appropriations

There is hereby appropriated out of the revenues of the Dowden West Community Development District, for the fiscal year beginning October 1, 2016, and ending September 30, 2017, the sum of \$_____ from the General Fund, to be funded by a Developer Funding Agreement, raised by the levy of assessments, or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year.

Section 3. Supplemental Appropriations

Pursuant to Section 189.016, Florida Statutes, the following provisions govern amendments to the budget(s) for any particular fund(s) listed above:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016 of the Florida Statutes, among other applicable laws.

Introduced, considered favorably, and adopted this 20th day of July, 2017.

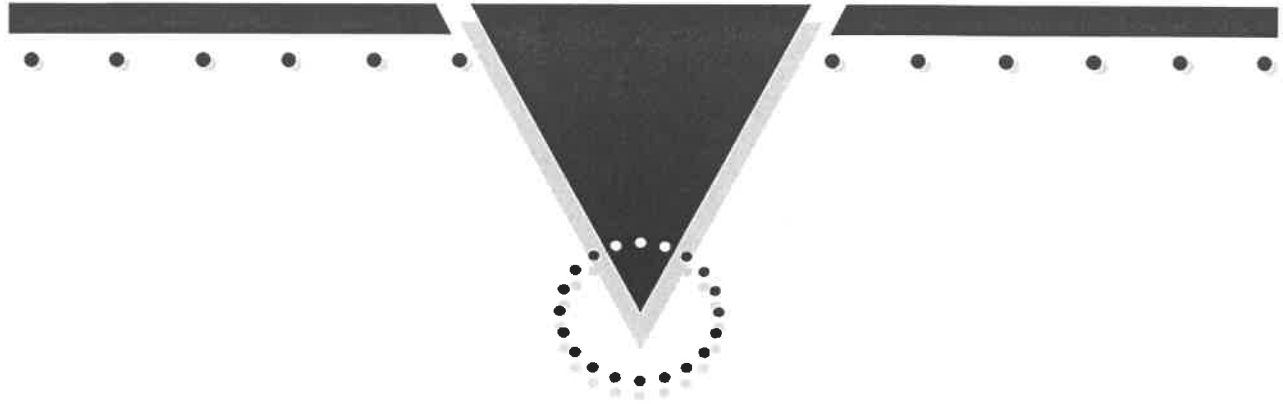
ATTEST:

**DOWDEN WEST COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

Exhibit A: Fiscal Year 2016/2017 Budget



Dowden West
Community Development District

Proposed Budget
FY 2017 - FY 2018



Table of Contents

1 General Fund

2-3 General Fund Narrative

Dowden West

Community Development District

Proposed Budget General Fund

Description	Proposed Budget FY2017 *	Proposed Budget FY2018
<u>Revenues</u>		
Developer Contributions	\$35,039	\$86,850
Total Revenues	\$35,039	\$86,850
<u>Expenditures</u>		
<i><u>Administrative</u></i>		
Supervisor Fees	\$0	\$0
FICA Expense	\$0	\$0
Engineering	\$4,000	\$12,000
Attorney	\$8,333	\$25,000
Management Fees	\$11,667	\$35,000
** Information Technology	\$1,500	\$600
Telephone	\$100	\$300
Postage	\$1,000	\$1,000
Insurance	\$1,722	\$5,150
Printing & Binding	\$1,000	\$1,000
Legal Advertising	\$5,000	\$5,000
Other Current Charges	\$333	\$1,000
Office Supplies	\$208	\$625
Dues, Licenses & Subscriptions	\$175	\$175
Total Expenditures	\$35,039	\$86,850
Excess Revenues/(Expenditures)	\$0	\$0

* FY17 Budget is prorated from June 2017 to September 2017

** FY17 Budget amount includes a one-time website creation fee.

Dowden West
Community Development District
GENERAL FUND BUDGET

REVENUES:

Developer Contributions

The District will enter into a Funding Agreement with the Developer to fund the General Fund expenditures for the Fiscal Year.

EXPENDITURES:

Administrative:

Supervisor Fees

Chapter 190, Florida Statutes, allows for each Board member to receive \$200 per meeting, not to exceed \$4,800 per year paid to each Supervisor for the time devoted to District business and meetings. No fees are anticipated at this time.

FICA Expense

Represents the Employer's share of Social Security and Medicare taxes withheld from Board of Supervisors checks. No fees are anticipated at this time.

Engineering

The District's engineer will be providing general engineering services to the District, e.g. attendance and preparation for monthly board meetings, review invoices and various projects as directed by the Board of Supervisors and the District Manager.

Attorney

The District's legal counsel will be providing general legal services to the District, e.g. attendance and preparation for meetings, preparation and review of agreements, resolutions, etc. as directed by the Board of Supervisors and the District Manager.

Management Fees

The District will incur costs for Management, Accounting and Administrative services during the Fiscal Year.

Dowden West
Community Development District
GENERAL FUND BUDGET

Information Technology

Represents costs related to the District's accounting and information systems, District's website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

Telephone

Telephone and fax machine.

Postage

The District incurs charges for mailing of Board meeting agenda packages, overnight deliveries, correspondence, etc.

Insurance

The District's general liability, public official's liability insurance and property insurance coverages.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

Other Current Charges

Bank charges and any other miscellaneous expenses incurred during the year.

Office Supplies

Any supplies that may need to be purchased during the fiscal year, e.g., paper, minute books, file folders, labels, paper clips, etc.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

SECTION VI

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Letter of Transmittal

Standard Form 330..... Section 1

Firm Licenses Section 2

Additional Qualifications and Experience..... Section 3

- Ability and Adequacy of Professional Personnel
- Certified Minority Business Enterprise
- Willingness to Meet Time and Budget Requirements
- Past Experience and Performance
- Geographic Location
- Current and Projected Workloads
- Volume of Work Previously Awarded



July 14, 2017

Mr. George Flint, District Manager
Dowden West Community Development District
135 West Central Boulevard, Suite 320
Orlando, Florida 32801

RE: Request for Qualifications for Engineering Services for the Dowden West Community Development District

Dear Mr. Flint and Members of the Evaluation Committee,

Our firm has put together a strong, focused and experienced team to deliver each task under this contract efficiently and effectively. Dewberry has served as the District Engineer for over 25 Community Development Districts (CDDs) in Florida, which allows us to provide the Dowden West CDD with the unique experience, familiarity, and understanding of the type of services that will be requested.

Dewberry's Florida operation is backed by the resources and stability of a national firm and specializes in site/civil, environmental, utility infrastructure, transportation engineering, surveying, and land development services. Dewberry has 18 office locations and over 250 employees in Florida, allowing us to bring expertise, qualifications, and resources to clients throughout the State. Dewberry's depth of professional resources and expertise touches every aspect of the CDD's ongoing needs. From 200 acres to close to 10,000 acres, we offer the CDD a solid team built on past experience to efficiently address the associated scope of work, as well as, the added depth of services involving engineering, environmental, surveying, and construction management for a full service approach.

As Interim Engineer, we have extensive knowledge and understanding of the Dowden West CDD and are able to continue to provide the specific assignments noted in your request for qualifications, which includes providing District engineering services, including planning, design, and construction administration services.

Dewberry currently has no conflicts with any homebuilder within the Dowden West CDD. Although our past history with numerous CDDs speaks for itself, we are committed to proving ourselves as a valuable partner to continue to provide engineering services for the Dowden West CDD.

It would be our privilege to serve as the District Engineer for the Dowden West CDD. We appreciate this opportunity to provide information about our capabilities and welcome the possibility to personally expand upon them.

Sincerely,

Rey Malavé, PE
Associate Vice President
321.354.9656 | rmalave@dewberry.com

Section 1: Standard Form No. 330



www.dewberry.com

ARCHITECT – ENGINEER QUALIFICATIONS

PART I – CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION <i>(City and State)</i> Request for Qualifications for Engineering Services for the Dowden West Community Development District	
2. PUBLIC NOTICE DATE N/A	3. SOLICITATION OR PROJECT NUMBER N/A

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE Rey Malavé, PE, Associate Vice President		
5. NAME OF FIRM Dewberry Engineers Inc.		
6. TELEPHONE NUMBER 321.354.9656	7. FAX NUMBER 407.649.8664	8. E-MAIL ADDRESS rmalave@dewberry.com

C. PROPOSED TEAM

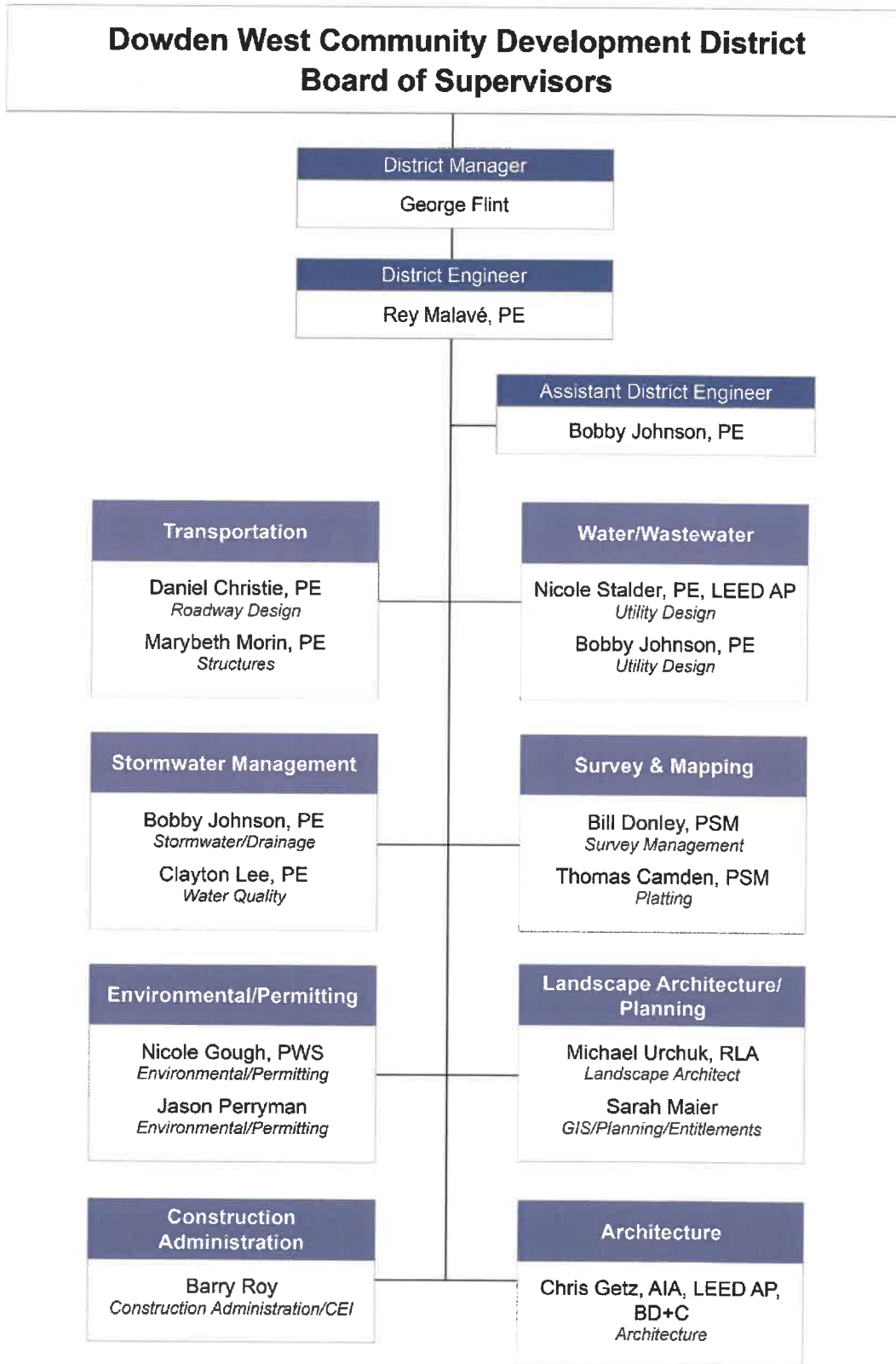
(Complete this section for the prime contractor and all key subcontractors.)

	(Check)				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V	PARTNER	SUBCON-TRACTOR			
a.	X				Dewberry Engineers Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	800 N. Magnolia Avenue Suite 1000 Orlando, Florida 32803	<ul style="list-style-type: none"> District Engineer Assistant District Engineer Transportation Water/Wastewater Stormwater Management Survey & Mapping Environmental/Permitting Landscape Architecture/Planning Construction Administration Architecture

(Attached)

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

D. ORGANIZATIONAL CHART OF PROPOSED TEAM



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Rey Malavé, PE	13. ROLE IN THIS CONTRACT District Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 39	b. WITH CURRENT FIRM 38
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)			
16. EDUCATION (Degree and Specialization) BS, Civil Engineering, University of Puerto Rico MBA, Business Administration, Devry University		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Professional Engineer #31588	

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Rey Malavé, Associate Vice President at Dewberry, has 39 years of experience in civil engineering design and a diversified background in the design and permitting of infrastructure systems, including large residential master planned developments, commercial developments, and industrial developments, as well as, serving as District Engineer for over 25 Community Development Districts (CDD) and Improvement Districts. His areas of expertise include roadway infrastructure, stormwater management systems, water distribution systems and wastewater facilities, effluent disposal systems, sanitary sewage collection systems, mass grading of sites, and Master Community Development. He also has experience in the design, permitting and management of construction administrative efforts for very large developments. Additionally, he is experienced in the preparation of paving and grading plans for roadways and parking facilities. He has managed and participated in the planning and design of nine major Developments of Regional Impact, as well as, many large and complex projects ranging from 1,600 AC to over 4,500 AC. He has extensive knowledge of permitting requirements and has developed a rapport with permitting agencies, including the Florida Department of Environmental Protection, Florida Department of Transportation, St. John's River Water Management District, and other local agencies.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State) Dowden West CDD (Orlando, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Interim District Engineer. Dowden West is a 736-acre master planned, residential community, consisting of 1,446 residential units and is divided into 10 villages. As Interim District Engineer, our services that we are currently providing include water distribution, sanitary sewer collection, and reuse water distribution systems, stormwater management, environmental/permitting, landscape architecture, roadway improvements, and survey.	<input checked="" type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION (City and State) Lake Ashton CDD (Lake Wales, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE District Engineer. As District Engineer, we have provided many services to the Lake Ashton CDD associated with the development of neighborhood environments, which include conservation areas (wetlands), retentions ponds and lakes, infrastructure roadways, sewer, water and stormwater and drainage systems, landscaping, golf course and recreational "clubhouse" facilities. We have also provided consulting engineering services to the CDD Board including roadway analysis and maintenance repair priorities, construction cost estimates and coordination of a roadway repair and improvement program for all the roads within the CDD, review and inspection program for the stormwater management system for compliance and maintenance of the lake and ponds system serving the community, and coordinated the review, inspection and analysis of roadway determination around utility manholes for possible repair.	<input checked="" type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION (City and State) Lakewood Ranch CDDs 1, 2, 4, 5, & 6 (Manatee County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE District Engineer. Lakewood Ranch is an unincorporated 17,500-acre community located on Florida's Gulf Coast in Manatee and Sarasota Counties. Established in 1995, Lakewood Ranch has an 8,500-acre master planned community within it, consisting of seven villages with a variety of housing types and five community development districts. The project contains A-rated schools, shopping, business parks, hospital and medical center, three different masterfully design golf courses as well as an athletic center with fitness, aquatics and lighted tennis courts. Lakewood Ranch has over 150 miles of sidewalks and trail, community parks, lakes and nature preserves abundant with native wildlife. As the CDD Engineer for each CDD, Dewberry's services include engineering, planning, surveying, permitting, landscape architecture, owner coordination with City and County, and approval of all development and construction activities.	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Bobby Johnson, PE	13. ROLE IN THIS CONTRACT Assistant District Engineer; Utility Design; Stormwater/Drainage	14. YEARS EXPERIENCE	
		a. TOTAL 12	b. WITH CURRENT FIRM 12
15. FIRM NAME AND LOCATION <i>(City and State)</i> Dewberry Engineers Inc. (Orlando, FL)			
16. EDUCATION <i>(Degree and Specialization)</i> BS, Civil Engineering, University of Florida		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> FL Professional Engineer #77677	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>			

Bobby Johnson has 12 years of varied land development experience in both residential and commercial design. As a project engineer, Bobby's responsibilities include the design of stormwater management and collection systems, water distribution systems, sanitary collection/transmission systems, grading, drainage modeling, and permitting. Additionally, he is skilled in the use of such computer programs as MicroStation, AdICPR, StormCAD, WaterCAD, and other software used in the design and modeling of projects. He is very familiar with Central Florida regulatory agencies and the St. Johns River Water Management District's permitting processes.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
a.	Dowden West CDD (Orlando, FL)	Ongoing	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Engineer. Dowden West is a 736-acre master planned, residential community, consisting of 1,446 residential units and is divided into 10 villages. As Interim District Engineer, our services that we are currently providing include water distribution, sanitary sewer collection, and reuse water distribution systems, stormwater management, environmental/permitting, landscape architecture, roadway improvements, and survey.		<input checked="" type="checkbox"/> Check if project performed with current firm
b.	Cascades PUD/CDD (Groveland, FL)	Ongoing	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Engineer. Cascades at Groveland is a 751.9-acre master planned, residential community located in Lake County. The Development is approved as a planned development for 999 single-family units, an Amenity Center and a Horticultural Center, approximately 31 acres of commercial development and a North-South Infrastructure Road (Wilson Lake Parkway). We obtained entitlements and approvals for the infrastructure, mass grading and the final construction of the project which is divided in 5 phases. We also worked with Lake County by designing and coordinating the approval of the North-South Road (Wilson Lake Parkway) to serve as a main connector road for the area. Additional work included the necessary improvements on US 27 for the main entrance road, the extensive design and permitting of both the water line to service the project and the sewer forcemain for connection of the sewer system to the City of Groveland facilities.		<input checked="" type="checkbox"/> Check if project performed with current firm
c.	Vista Lakes CDD (Orlando, FL)	Ongoing	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Engineer. Vista Lakes is a mixed-use development in the City of Orlando. With over 200 acres of existing on-site wetlands and lakes, this project presented unique design challenges. The main challenge is creating a viable community that balances the developable parcels with existing ecological systems. Additional challenges relate to the need to tie into both existing and proposed roadways and proposed master utilities serving the project. The 750-acres includes a residential element of single-family and multi-family parcels, as well as commercial parcels.		<input checked="" type="checkbox"/> Check if project performed with current firm
d.	Montecito CDD (Brevard County, FL)	Ongoing	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Engineer. Montecito CDD is located in Brevard County in Satellite Beach, Florida. This project consists of 450 acres containing 749 units. Our services include engineering, surveying and construction administration		<input checked="" type="checkbox"/> Check if project performed with current firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Daniel Christie, PE	13. ROLE IN THIS CONTRACT Roadway Design	14. YEARS EXPERIENCE	
		a. TOTAL 28	b. WITH CURRENT FIRM 27
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)			
16. EDUCATION (Degree and Specialization) BS, Civil Engineering, University of Central Florida Florida Department of Transportation, Traffic Control Plan Design		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Professional Engineer #64849	

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Dan Christie, Senior Roadway Engineer at Dewberry, has achieved over 28 years of "hands on" experience in complex highway, interchange and drainage design. Dan is an expert in the design of roadways, ranging from minor collector roads to major interstate highways. He is proficient in a variety of computer applications, including GEOPAK, MicroStation FDOT S54, Excel, SBUH, AdiCPR and AutoCAD. Dan's responsibilities include establishing horizontal and vertical geometry, pavement design, drainage design, quantity computations and cost estimates, and signing and pavement marking plans.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a.	Valencia College Lane (Orange County, FL)	PROFESSIONAL SERVICES 2015	CONSTRUCTION (If applicable) 2015
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Roadway Engineer. This project included improving Valencia College Lane from Goldenrod Road to Econlockhatchee Trail. The existing two-lane roadway was improved to a 4-lane divided urban facility. Sidewalks and in-pavement bicycle lanes were included in both directions. Five new stormwater ponds were designed and permitted through the SJRWMD. Signal improvements were designed at Goldenrod Road and Chickasaw Trail. The project included the acquisition of over 60 parcels, requiring an extensive public involvement outreach. Due to funding issues, the project was separated into two segments. Design and permitting for both segments has been finalized and the 1.0 mile western segment from Goldenrod Road to William C. Coleman Drive has been constructed.		
b.	SR 414 (Maitland Boulevard Extension) (Central Florida Expressway Authority, Orange County, FL)	PROFESSIONAL SERVICES 2012	CONSTRUCTION (If applicable) 2012
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Roadway Engineer. Project involved the addition of 2 ramps, WB SR 408 to SB Turnpike and NB Turnpike to EB SR 408, to complete the movements at the SR 408 and Turnpike Interchange. The WB SR 408 to SB Turnpike is a third level, curved steel plate girder ramp. Project involved the reconstruction of a portion of the Turnpike mainline and the replacement of twin bridge structures over Hempel Avenue.		
c.	Conway Road (Beeline to Hoffner Road) (Orlando, FL)	PROFESSIONAL SERVICES 2007	CONSTRUCTION (If applicable) 2010
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Roadway Engineer. Dewberry performed the Preliminary Engineering and Final Design of two miles of Conway Road from the BeeLine Expressway to Hoffner Road for the City of Orlando. The design included upgrading this two-lane rural roadway to a four-lane divided, urban facility. The project included a heavy public involvement effort and coordination with numerous agencies. Our services involved a PD&E Study, Traffic Analysis, Roadway Design, Drainage Design, Structures Design, Signing and Pavement Marking Plans, Maintenance of Traffic Plans, Landscape Plans, Utility Coordination, Public Involvement, Design Surveys, Right-of-Way Maps, Legal Descriptions, Parcel Sketches, Intersection Design, Stormwater Management Design, Permitting, Final Construction Plans and Bid Documents.		
d.	County Road 15 Extension (Seminole County, FL)	PROFESSIONAL SERVICES 2009	CONSTRUCTION (If applicable) 2009
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Roadway Engineer. The CR 15 project extended from SR 46 to SR 600/US 17-92, a distance of 1.5 miles. Our services included preparation of a Preliminary Engineering Study and Final Design to reconstruct the existing 2-lane rural roadway to a 5-lane urban facility. A 10-foot-wide, multi-use trail was included within the right-of-way. The project included a stormwater conveyance system and permitting of three stormwater retention ponds. Also included was an in-line, regional stormwater management pond to alleviate flooding along the adjacent Elder Creek. Extensive utility coordination was performed along the corridor due to the large number of existing utilities.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Marybeth Morin, PE	13. ROLE IN THIS CONTRACT Structures	14. YEARS EXPERIENCE	
		a. TOTAL 20	b. WITH CURRENT FIRM 18
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)			
16. EDUCATION (Degree and Specialization) BS, Civil Engineering, University of Central Florida		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Professional Engineer #57547	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

Marybeth Morin, Senior Structural Engineer, has over 20 years of experience in structural design of transportation structures. Marybeth is responsible for the design and plans production of projects from the preliminary stages to final design. These projects include minor grade separations, water crossings and interchanges. She has experience in AASHTO and Florida I-Beam girders, precast-prestressed slab units and steel I-girders. She also has experience in alternatives development, design-build work and miscellaneous structures. Miscellaneous structures include sign structure, mast arm, noise, buffer and retaining wall, box culvert and strain pole foundation design. Marybeth is responsible for project design, coordination and plans production.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Live Oak Lake CDD (Twin Lakes Development) (Osceola County, FL)	Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
	Senior Structural Engineer. Live Oak Lake CDD (Twin Lakes Development) is a multi-phased active adult community consisting of residential units, green open space tracts with community facilities, and a community amenity center located just off of Live Oak Lake. Marybeth was responsible for the design and overseeing the construction of the vehicular bridge that crosses existing Bullis Road, connecting the northern pool and amenity area with the remainder of the development. The bridge is a single span FIB-36 with spread footing, which reduces vibration and cost, MSE walls with concrete drainage ditch, and splash pads for run off. The bridge utilizes a custom railing with stone veneer, architectural finishes, and custom planters for a high level aesthetic result.		
b.	Wekiva Parkway (Central Florida Expressway Authority, Orange County, FL)	2015	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
	Senior Structural Engineer. The Wekiva Parkway (SR 429) is a new alignment, high speed, limited access facility in northwest Orange County. Segment 203 extends from just north of Ponkan Road to north of Kelly Park Road, a distance of approximately 2.2 miles. The project includes bridge structures over the Lake Victor floodplain, a future access road and Kelly Park Road. A partial cloverleaf interchange will be provided at Kelly Park Road. The project includes modifications to several local arterials and off-site stormwater management facilities.		
c.	Suncoast Parkway 2, Section 2 (Florida Department of Transportation, Turnpike Enterprise, Citrus County, FL)	Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
	Senior Structural Engineer. This section of the Suncoast Parkway 2 Project is for the design of a new roadway and is located from south of Grover Cleveland Boulevard to north of County Road 486, for a distance of approximately 8.5 miles. This new alignment project includes a major intersection and several county road crossings; traversing through heavy wooded areas, borrow pits, and subdivisions. Responsible for bridge design and plans production.		
d.	SR 50 over Little Econlockhatchee River (Florida Department of Transportation, District 5, Orange County, FL)	2007	2007
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
	Senior Structural Engineer. The SR 50 bridge over the Little Econlockhatchee River is part of the widening of SR 50, from SR 417 (Greenway) to CR 425 (Dean Road), in Orange County. Due to the age of the existing structures it was decided that a complete replacement for both structures would be required. Complicating the design was an adjacent pedestrian bridge and extensive floodplains surrounding the bridge location. An innovative approach using steel sheet pile walls, with tie-backs due to the wall heights, was used to minimize the floodplain impacts and facilitate the phased construction for the bridge replacements.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Nicole Stalder, PE, LEED AP	13. ROLE IN THIS CONTRACT Utility Design	14. YEARS EXPERIENCE	
		a. TOTAL 16	b. WITH CURRENT FIRM 15
15. FIRM NAME AND LOCATION <i>(City and State)</i> Dewberry Engineers Inc. (Orlando, FL)			
16. EDUCATION <i>(Degree and Specialization)</i> BS, Civil Engineering and Environmental Engineering, University of Central Florida	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> FL Professional Engineer #64720 LEED Accredited Professional		

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Nicole Stalder, Senior Associate and Project Manager with Dewberry, has over 15 years of varied experience in public and private design, water distribution and sewer collection/transmission systems, and project reviews for various agencies. Nicole has a proven track record for meeting budgets and schedules on complex and short timeframe design projects. She is known for her ability to quickly adapt to changing schedules, design parameters and client needs.

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION <i>(City and State)</i> Dowden West CDD (Orlando, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Ongoing
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CDD Engineer. Dowden West is a 736-acre master planned, residential community, consisting of 1,446 residential units and is divided into 10 villages. As Interim District Engineer, our services that we are currently providing include water distribution, sanitary sewer collection, and reuse water distribution systems, stormwater management, environmental/permitting, landscape architecture, roadway improvements, and survey.	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) TITLE AND LOCATION <i>(City and State)</i> Live Oak Lake CDD (Twin Lakes Development) (Osceola County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Ongoing
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Manager. Live Oak Lake CDD (Twin Lakes Development) is a multi-phased active adult community consisting of residential units, green open space tracts with community facilities, and a community amenity center located just off of Live Oak Lake. Phases 1 – 8 consists of a mix of 50', 70' and duplex units totaling 2,023 units. Dewberry's services include entitlements, planning, surveying, site/civil engineering, roadway design, bridge design, signal design, environmental/permitting, landscape/hardscape design, assistance with the City master upsizing agreements, and construction administration.	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) TITLE AND LOCATION <i>(City and State)</i> Cascades at Groveland PUD/CDD (Groveland, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CDD Engineer. Cascades at Groveland is a 751.9-acre master planned, residential community located in Lake County. The Development is approved as a planned development for 999 single-family units, an Amenity Center and a Horticultural Center, approximately 31 acres of commercial development and a North-South Infrastructure Road (Wilson Lake Parkway). Dewberry obtained entitlements and approvals for the infrastructure, mass grading and the final construction of the project which is divided in 5 phases. We also worked with Lake County by designing and coordinating the approval of the North-South Road (Wilson Lake Parkway) to serve as a main connector road for the area. Additional work included the necessary improvements on US 27 for the main entrance road, the extensive design and permitting of both the water line to service the project and the sewer force main for connection of the sewer system to the City of Groveland facilities.	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) TITLE AND LOCATION <i>(City and State)</i> Ridgewood Lakes, Walton Development and Management (Polk County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Ongoing
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Manager. Ridgewood Lakes is a planned residential and recreational community of over 3,200 acres located in northeast Polk County, Florida. The Master Development proposes 8,400 residential units. Since 1986, more than 1,832 units have been constructed in Phase 1. Phase 2 and 3 are in planning and permitting stages of development with an anticipated build out in the year 2040. The development plan was designed based on careful analysis of natural site features including soils, topography, vegetation and hydrology, with special consideration for wetland and the preservation of existing ecosystems. A pattern of land uses was developed that would best compliment the site's unique features.	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Clayton Lee, PE	13. ROLE IN THIS CONTRACT Water Quality	14. YEARS EXPERIENCE	
		a. TOTAL 33	b. WITH CURRENT FIRM 10

15. FIRM NAME AND LOCATION *(City and State)*
Dewberry Engineers Inc. (Orlando, FL)

16. EDUCATION *(Degree and Specialization)*
BS, Civil Engineering, Lamar University
Advanced Work Zone Traffic Control Certified #BT-05-079
AASHTO Roadside Design Guide

17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
FL Professional Engineer #44032

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Clayton Lee, Senior Drainage Engineer, with over 30 years of experience, is responsible for the design of stormwater management considerations relating to roadway constructability, maintainability and environmental impacts. His experience includes drainage design and analysis, roadway design through construction, street improvements, stormwater management system retrofitting, roadway design of arterial collectors to interstate projects, development of maintenance of traffic schemes, stormwater conveyance systems, retention/attenuation facilities, drainage studies, Department of Transportation drainage contracts, and bridge hydraulic reports. He is proficient with hydraulic computer modeling and other drainage software packages.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
a.	Judge Farms Property Development (Osceola County, FL)	Ongoing	Ongoing
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Senior Drainage Engineer. The Judge Development Property Plan project includes constructing two large regional stormwater retention ponds/water storage facilities, filling of nine (9) existing stormwater ponds, mass grading to provide areas for economic development, extension of two roadways, utility design and relocations and permitting on approximate 540-acres of land. The Judge Property Development Plan is a multidisciplinary, multi-stakeholder project with three main objectives: promote economic development, provide storage of stormwater as one of Toho Water Authority's Alternative Water Supply project and help alleviate pollutant loading to Lake Toho.		<input checked="" type="checkbox"/> Check if project performed with current firm
b.	Poinciana Parkway Design-Build (Osceola County Expressway Authority, Osceola County, FL)	2015	2016
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Senior Drainage Engineer. Poinciana Parkway is a new, regional expressway/arterial corridor and the first segment of the proposed tolled expressway system in Osceola County. The Parkway will be approximately 9.5-miles. The project includes the design and construction of two-lanes of the future six-lane limited access toll road. A 6,200-foot long bridge is being constructed across the environmentally sensitive Reedy Creek Mitigation Bank. Special construction methods are employed to minimize impacts to the wetlands and species during construction, including a low pressure segmented barge system for access. The project also includes two toll gantries, grade separated interchanges at Marigold Avenue and KOA Street and intersection improvements US 17-92 and Cypress Parkway. The project includes ten stormwater management ponds and includes both open and closed drainage systems.		<input checked="" type="checkbox"/> Check if project performed with current firm
c.	SR 423/SR 434 (John Young Parkway) (Florida Department of Transportation, District Five, Orange County, FL)	2013	2013
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Drainage Engineer of Record. Dewberry teamed with Southland Construction on this design-build project, which involved the widening/reconstruction and a new alignment extension of SR 423 (John Young Parkway) from a rural four-lane to an urban six-lane from Shader Road to just north of SR 424 (Edgewater Drive) in Orange County. Improvements included new pavement, milling and resurfacing, pavement widening, curb and gutter, drainage system improvements, sidewalks, major bridge construction, noise walls, retaining walls, signing and pavement markings, lighting, ITS and signals. Roadway work included the reconstruction / widening of SR 423 (John Young Parkway) from a rural four-lane section to an urban six-lane section from Shader Road to US 441, a new alignment extension of the urban six-lane section from US 441 to SR 434 (Forest City Road) and the reconstruction/widening of existing SR 434.		<input checked="" type="checkbox"/> Check if project performed with current firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Bill Donley, PSM	13. ROLE IN THIS CONTRACT Survey Management	14. YEARS EXPERIENCE	
		a. TOTAL 35	b. WITH CURRENT FIRM 16
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)			
16. EDUCATION (Degree and Specialization) BS, Finance, University of Central Florida		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Professional Surveyor and Mapper #LS5381	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

Bill Donley, Vice President and Director of Surveying & Mapping at Dewberry, has over 35 years' experience in the surveying and mapping arena, including experience on FDOT transportation and municipal control surveys, design surveying and mapping, power generation facilities and transmission line corridors, private land development boundary, topographic, construction and platting assignments, as well as utility designation, excavation and utility mapping projects throughout the state. Bill currently directs a staff of surveying and mapping professionals in six offices throughout Florida, and is a key asset to project and resource management in our Surveying & Mapping Department. He has utilized his extensive experience to assist clientele with public and private roadway systems, and transmission lines routing for electric, gas and numerous other facilities.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Country Greens CDD (Sorrento Springs PD) (Sorrento, FL)	Ongoing	N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
a. Survey Manager. Sorrento Springs is a 680-acre Planned Development within the Country Greens Community Development District (CDD), in Sorrento, Lake County, Florida. Developed by Hewitt Properties, Inc., the project contained 678 single-family lots, and an 18-hole golf course and clubhouse facilities. The Country Greens CDD encompasses the entire 680 acres, and will construct, operate and maintain infrastructure to support the Sorrento Hills community. Construction for the first of the four phases began in April 2002. Our firm provided the Master Planning for the community which included the development of all "green areas" tied to the golf course and clubhouse. We developed a Community Park area that provided the entire Village a pool area and rustic style centered community building. As the CDD Engineer, our services included engineering, planning, surveying, permitting, landscape architecture, owner coordination with City of Eustis and Lake County, and approval of all development and construction activities.		
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
Cascades at Groveland PUD/CDD (Groveland, FL)	Ongoing	Ongoing
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
b. Survey Manager. Cascades at Groveland is a 751.9-acre master planned, residential community located in Lake County. The Development is approved as a planned development for 999 single-family units, an Amenity Center and a Horticultural Center, approximately 31 acres of commercial development and a North-South Infrastructure Road (Wilson Lake Parkway). Dewberry provided services that obtained entitlements and approvals for the infrastructure, mass grading and the final construction of the project which is divided in 5 phases. We also worked with Lake County by designing and coordinating the approval of the North-South Road (Wilson Lake Parkway) to serve as a main connector road for the area. Additional work included the necessary improvements on US 27 for the main entrance road, the extensive design and permitting of both the water line to service the project and the sewer forcemain for connection of the sewer system to the City of Groveland facilities.		
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
Vista Lakes CDD (Orlando, FL)	Ongoing	N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
c. Survey Manager. Vista Lakes is a mixed-use development in the City of Orlando. The project is located east of Narcoossee Road and north of the Beeline, on the future eastern extension of Lee Vista Boulevard. With over 200 acres of existing on-site wetlands and lakes, this project presents some unique design challenges. The main challenge is creating a viable community that balances the developable parcels with existing ecological systems. Additional challenges relate to the need to tie into both existing and proposed roadways and proposed master utilities serving the project. The 750-acres include a residential element of single-family and multi-family parcels, as well as commercial parcels.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Thomas Camden, PSM	13. ROLE IN THIS CONTRACT Platting Services	14. YEARS EXPERIENCE	
		a. TOTAL 5	b. WITH CURRENT FIRM 3
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)			
16. EDUCATION (Degree and Specialization) n/a		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Professional Surveyor and Mapper #LS7078	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

Thomas Camden, a survey technician at Dewberry, performs project research, crew coordination and preparation of deliverables for boundary, topographic, ALTA, right-of-way, utility and construction surveys for public and private clients. In addition, Thomas has relevant experience completing on-call Districtwide Survey assignments that include sectional surveys, right-of-way surveys, alignment retracement, bridge surveys, drainage surveys and resurfacing projects for both on system and off system projects. Office support tasks for each include EFB segment processing, GPS processing, design survey deliverables produced in Caice, Microstation and Geopak, digital terrain modeling, database maintenance, control surveys and right of way mapping. Responsibilities include understanding of scope and deliverables, operation of all applicable software tools, directing field personnel and quality control of field data and associated mapping.

19 RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State) Dowden West CDD (Orlando, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Survey Technician. Dowden West is a 736-acre master planned, residential community, consisting of 1,446 residential units and is divided into 10 villages. As Interim District Engineer, our services that we are currently providing include water distribution, sanitary sewer collection, and reuse water distribution systems, stormwater management, environmental/permitting, landscape architecture, roadway improvements, and survey.	<input checked="" type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION (City and State) Live Oak Lake CDD (Twin Lakes Development) (Osceola County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Survey Technician. Live Oak Lake CDD (Twin Lakes Development) is a multi-phased active adult community consisting of residential units, green open space tracts with community facilities, and a community amenity center located just off of Live Oak Lake. Dewberry's services include entitlements, planning, surveying, site/civil engineering, roadway design, bridge design, signal design, environmental/permitting, landscape/hardscape design, assistance with the City master upsizing agreements, and construction administration.	<input checked="" type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION (City and State) District Wide Surveying and Mapping Contract (Florida Department of Transportation, District One)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Survey Technician. This contract includes design surveys for sidewalk projects, intersection improvement projects, roadway safety improvement projects, and lighting projects. Tasks typically include establishment of the horizontal and vertical control, recovery of existing alignments, staking of the alignment PIs, reference points, topographic survey using CEFB, and processing and preparation of deliverables using CAICE software. Responsible for technician duties on the following: <ul style="list-style-type: none"> • Crews Lake Road, Polk County, Roadway Design Surveys • SR37, Polk County, Intersection Improvement Surveys • SR60, Polk County, Lake Wales Lighting Project Design Surveys • US41, Manatee County, Sidewalk and Roadway Safety Design Surveys 	<input checked="" type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION (City and State) SR 82 (Florida Department of Transportation, District One, Lee County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Survey Technician. This project consisted of a Design Survey, ROW Survey, SUE Survey, and Right-of-Way Maps, on an existing urban/rural roadway, two lanes, from Shawnee Road to Alabama Road, a distance of approximately 4 miles. Field activities include horizontal and vertical control, alignment retracement, alignment staking and references, topographic survey and underground utility mapping. Responsible for technician duties.	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Nicole Gough, PWS	13. ROLE IN THIS CONTRACT Environmental/Permitting	14. YEARS EXPERIENCE	
		a. TOTAL 19	b. WITH CURRENT FIRM 1
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)			
16. EDUCATION (Degree and Specialization) BS, Parks and Recreation/Resource Management, Specialization in NPS Level II Law Enforcement, Slippery Rock University of Pennsylvania		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Wetland Scientist #2585; FL Certified Prescribed Burn Manager #20144567; FL Certified Pesticide Applicator #PB11275; FL Certified Stormwater Management Inspector #3799; Railroad Worker's Safety Certified; Federal Red Card	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

Nicole Gough, Environmental Services Manager, has 19 years of experience in project management related to ecological evaluation, planning, permitting and oversight of regional transportation and infrastructure projects, large agricultural projects, and land development. Nicole previously served as a wetlands biologist and regulatory reviewer for SFWMD; in addition to, a recreational specialist with the Florida Division of Forestry, with a specialty in developing hiking, biking, equestrian, paddling and educational trails throughout the state. Her career includes work with FDEP, Parks Service, and early educational experience with the National Parks Service and National Outdoor Leadership Schools. While working with both private and public entities, Nicole has garnered extensive permitting experience in all aspects of federal, state, and local permitting, including NPDES and environmental permitting; ESA compliance for LOMR/CLOMR submittals, GIS production, preparation of technical specifications and contract documents and stakeholder coordination/facilitation.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State) Ridgewood Lakes, Walton Development and Management (Polk County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Environmental Scientist. Ridgewood Lakes is a planned residential and recreational community of over 3,200 acres located in northeast Polk County, Florida. The development plan was designed with special consideration for wetlands and the preservation of existing ecosystems. Nicole is the lead environmental scientist for the project, working to obtain permits and determinations of wetland functional assessments, threatened and endangered species, wetland mitigation area design (including a 40+ acre wading bird rookery and foraging area) for local, state and federal permits.	<input checked="" type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION (City and State) Boggy Creek Road (Osceola County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Permitting Specialist. This project is located in Osceola County along 3-miles of rural residential roadway and utility easements just east of Boggy Creek Road. Improvements included the addition of wastewater utility lines along the existing roadway. The project alignment called for directional drilling of the transmission main to reduce impacts to a connected water body of Lake Tohopekaliga. Responsible for permit application coordination.	<input checked="" type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION (City and State) Poinciana Parkway Design-Build (Osceola County Expressway Authority, Osceola County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2015	CONSTRUCTION (If applicable) 2016
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Environmental Scientist. Poinciana Parkway is a new, regional expressway/arterial corridor and the first segment of the tolled expressway system in Osceola County. The Parkway will be approximately 9.5-miles and includes the design and construction of two-lanes of the future six-lane limited access toll road and a 6,200-foot long bridge constructed across the environmentally sensitive Reedy Creek Mitigation Bank. Special construction methods were employed to minimize impacts to the wetlands and species during construction, including a low pressure segmented barge system for access.	<input checked="" type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION (City and State) Reunion Resort Water Use, LRA Reunion Golf Course, LLC (Osceola County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2011	CONSTRUCTION (If applicable) N/A
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Environmental Scientist. With SFWMD, Nicole was the environmental reviewer for the project, which consisted of 323.41 acres of golf course and 252.81 acres of landscape irrigation from a combination of groundwater withdrawals, reclaimed water and surface water withdrawals of 2,790 MGY. Review included wetland assessment, analysis of drawdown models, coordination of mitigation and monitoring and post permit compliance.	<input type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Jason Perryman	13. ROLE IN THIS CONTRACT Environmental/Permitting	14. YEARS EXPERIENCE	
		a. TOTAL 10	b. WITH CURRENT FIRM 1
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)			
16. EDUCATION (Degree and Specialization) BS, Environmental Science and Policy, University of South Florida		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Stormwater Management Inspector #11352 Certified Arborist #FL-6117A Authorized Gopher Tortoise Agent Permit #GTA-14-00015	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

Jason Perryman, Environmental Scientist at Dewberry, has 10 years of experience in project management related to ecological evaluation, planning, permitting and oversight of land development within Florida. While working with both private and public entities, Jason has garnered extensive and comprehensive permitting experience in all aspects of local, state, and federal environmental permitting. His many services include vegetation mapping and habitat evaluations, threatened and endangered species surveys, permitting, relocation, and management plans; agency wetland jurisdictional determinations, functional assessments, impact permitting, and design of wetland mitigation plans; and the design, implementation, and reporting of wetland monitoring plans for agency compliance. Additional services include, protected tree surveys and assessments, sediment and erosion control inspections, and violation (USACE, FDEP, and WMD) resolution.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a.	Live Oak Lake CDD (Twin Lakes Development) (Osceola County, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Environmental Scientist. Live Oak Lake CDD (Twin Lakes Development) is a multi-phased, master-planned residential subdivision with community lakeside boating amenities/marina. As the project environmental consultant, Jason has been responsible for preliminary site investigations and surveys, strategic planning, permitting, mitigation design, and post-permit compliance for each phase regarding impacts to wetlands and listed wildlife species, and associated compensatory mitigation activities. Necessary regulatory authorizations have been secured from the USACE, USFWS, FDEP, SFWMD, FFWCC, and Osceola County. Strategic planning and creative execution during permitting has resulted in a mitigation savings of greater than \$600,000 to date.	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	Judge Farm Property Development (Osceola County, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Environmental Scientist. The Judge Property Development is a ±540-acre project site consisting of institutional and commercial development, as well as a regionally significant surface water reservoir system for water detention, treatment, and re-use to service the surrounding urbanized area. Acting as environmental consultant on behalf of Osceola County, Jason guided the environmental permitting of the development, securing of all required local, state, and federal environmental permits. Environmental permitting included authorization to impact over 225 acres of USACE jurisdictional wetlands. Protected Species coordination with included gopher tortoise, wood stork, snail kite, indigo snake, and Audubon's crested caracara. Jason is currently permitting Phase 2, adding an additional 84 acres to the project area.	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	Aqui Esta Development (Charlotte County, FL)	PROFESSIONAL SERVICES 2015	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Environmental Scientist. Aqui Esta is a planned 55-acre waterfront residential community with an on-site private marina and docking facilities surrounded by a tidally influenced canal system within the Charlotte Harbor estuary. Jason acted as the environmental project manager, guiding the environmental permitting of the development from pre-design due diligence surveys thru securing of all required environmental permits. Environmental permitting included authorization to impact nearly 4 acres of saltwater mangrove wetlands and 5 acres of freshwater wetland systems. Through design of a complicated wetland mitigation plan, which included on-site wetland and tidal shelf creation, on-site wetland preservation and enhancement thru vegetative and hydrologic enhancement, as well as provision of off-site mitigation to balance the project, Jason was able to significantly reduce the Client's wetland mitigation costs. Tidal shelf creation was specifically designed to be utilized as mitigation to compensate for impacts to essential fish habitat (EFH) and habitat of the small-tooth sawfish, in addition to wetland mitigation acceptable by the USACE, providing further cost savings to the client. Protected Species consultations included gopher tortoise, indigo snake, bald eagle, Florida bonneted bat, wood stork, West Indian manatee, small-tooth sawfish, and EFH.	<input type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Michael Urchuk, RLA	13. ROLE IN THIS CONTRACT Landscape Architecture	14. YEARS EXPERIENCE	
		a. TOTAL 26	b. WITH CURRENT FIRM 1
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)			
16. EDUCATION (Degree and Specialization) BS, Landscape Architecture, Arizona State University		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Registered Landscape Architect #LA6666675 VA Registered Landscape Architect #0406000783	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

Michael Urchuk, RLA has 26 years of experience and has a varied background in Landscape Architecture and Planning. His experience includes Project Management, Landscape Architecture and Planning. As a project manager, he is responsible for coordination across design disciplines and acts as a liaison between the owner, design team and contractor. He is also responsible for coordinating design efforts and project submittals. Michael's experience as a landscape architect includes retail office, residential, mixed-use, streetscapes and recreational uses as well as hardscape and irrigation design. Hardscape designs include corporate plazas, streetscapes, fountains, amenity areas for multi-family projects, and urban plazas. Planning experience includes large scale master planning for residential projects, mixed-use projects, and regional land-use studies. Site planning experience includes retail sites, office, mixed-use, multi-family and recreation planning. Michael also provides construction administration services on multiple levels to include, shop drawing and RFI review, field reports, final punch lists, and on-site project coordination meeting.

19 RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a.	Addison on Long Bayou (City of Seminole, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Landscape Architect. This property encompasses 18 acres and was developed for 247 courtyard style apartment units. The project includes a pool area and outdoor cooking and seating areas, and is enhanced with landscaping and pavers. As the landscape architect for this project, Michael prepared the schematic pool area amenity design and the schematic landscape design. The design included the layout and definition of the pool area, grill area, seating areas, paving patterns, and lighting. The entry feature design was also prepared by Michael and included the gate location, sign location and paving patterns. Landscape design for the site included enhanced plantings at the entry feature and the pool amenity area.		
b.	Sanctuary at CenterPointe (City of Altamonte Springs, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Landscape Architect. This project was for a 5-story 300 unit apartment complex situated on 5.72 acres. The development included a parking garage, pool and courtyards, and open space areas. Apartment offerings included 1-bedroom, 2-bedroom, and 3-bedroom units. A centrally located pool and courtyard with outdoor cooking space, a fire pit, and gathering areas was connected via sidewalks, breezeways, and air conditioned hallways to other open space and recreation areas provided on the site. As the landscape architect for this project, Michael worked with the architects to create a welcoming and relaxing pool and deck area for the residents and their guests to enjoy. The design details included enhanced plantings and hardscape layout and detailing at the courtyard, pool areas and the building foundations. Michael also designed the site lighting layout and fixture selection for the overall site. In addition, the project includes a dog park with access for residents only, which contains large trees, shrubs, and grass for the animals, as well as retaining walls, walkways, and benches.		
c.	Winter Springs Streetscapes at Town Center (Winter Springs, FL)	PROFESSIONAL SERVICES 2004	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Landscape Architect. This project consisted of the streetscape design for a realigned road as well as landscape and hardscape elements within the right-of-way and in two small parks adjacent to the road improvements. The overall design served as a gateway into the Winter Springs Town Center and served as a gathering point for community events. Markets Square was a triangular park within the right-of-way that served as the entry sign into the Town Center and included seating and a plaza around a tiered fountain. Magnolia Square was a plaza with a large fountain which served as the focal point of the Town Center. Hardscape elements were included to create small seating areas along the right-of-way. Hardscape patterning was created to tie into the existing retail store fronts where the road improvements occurred adjacent to the retail center. Michael served as a landscape architect for this project.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Sarah Maier	13. ROLE IN THIS CONTRACT GIS/Planning/Entitlements	14. YEARS EXPERIENCE	
		a. TOTAL 14	b. WITH CURRENT FIRM 12
15. FIRM NAME AND LOCATION <i>(City and State)</i> Dewberry Engineers Inc. (Orlando, FL)			
16. EDUCATION <i>(Degree and Specialization)</i> BS, Engineering, Mercer University		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> n/a	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>			

Sarah Maier, Land Use Planner at Dewberry, has experience in development entitlements for a variety of land uses and project sizes, including Developments of Regional Impact, Comprehensive Policy Plan Amendments, Zonings, Planned Developments, and Conceptual Land Use Planning. Sarah's responsibilities have ranged from Policy and Code amendments, Geographic Information Systems (GIS) analyses as it pertains to land use planning and growth forecasting, and includes projects involving commercial, industrial, residential and mixed uses.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
a.	Sumter County Engineering Services (Sumter County, FL)	Ongoing	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE GIS Technician. As County Engineer, services include review of project plans submitted through the County's development review process for site conditions and other engineering considerations, general layout, traffic circulation, drainage provisions, and other code requirements, and for good engineering design. Additional services include conducting on-site inspections of development project improvements for conformance with approved engineering plans and specifications; serving as a non-voting member of the Sumter County Development Review Committee including attendance at meetings; reviewing and submitting all comments for revised preliminary and/or engineering plans to the Development Review Coordinator; and performing 2-year turnover inspections to determine if the facilities are in acceptable condition for the agency, including noting all deficiencies and recommending re-inspection prior to acceptance, as applicable.		<input checked="" type="checkbox"/> Check if project performed with current firm
b.	Cascades at Groveland PUD/CDD (Groveland, FL)	Ongoing	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE GIS Technician. Cascades at Groveland is a 751.9-acre master planned, residential community located in Lake County. The Development is approved as a planned development for 999 single-family units, an Amenity Center and a Horticultural Center, approximately 31 acres of commercial development and a North-South Infrastructure Road (Wilson Lake Parkway). Dewberry provided services that obtained entitlements and approvals for the infrastructure, mass grading and the final construction of the project which is divided in 5 phases. We also worked with Lake County by designing and coordinating the approval of the North-South Road (Wilson Lake Parkway) to serve as a main connector road for the area. Additional work included the necessary improvements on US 27 for the main entrance road, the extensive design and permitting of both the water line to service the project and the sewer forcemain for connection of the sewer system to the City of Groveland facilities.		<input checked="" type="checkbox"/> Check if project performed with current firm
c.	Country Greens CDD (Sorrento Springs PD) (Sorrento, FL)	Ongoing	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE GIS Technician. Sorrento Springs is a 680-acre Planned Development within the Country Greens Community Development District (CDD), in Sorrento, Lake County, Florida. Developed by Hewitt Properties, Inc., the project contained 678 single-family lots, and an 18-hole golf course and clubhouse facilities. The Country Greens CDD encompasses the entire 680 acres, and will construct, operate and maintain infrastructure to support the Sorrento Hills community. Construction for the first of the four phases began in April 2002. Our firm provided the Master Planning for the community which included the development of all "green areas" tied to the golf course and clubhouse. We developed a Community Park area that provided the entire Village a pool area and rustic style centered community building. As the CDD Engineer, our services included engineering, planning, surveying, permitting, landscape architecture, owner coordination with City of Eustis and Lake County, and approval of all development and construction activities.		<input checked="" type="checkbox"/> Check if project performed with current firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Barry Roy	13. ROLE IN THIS CONTRACT Construction Administration/CEI	14. YEARS EXPERIENCE <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">a. TOTAL 34</td> <td style="width: 50%; text-align: center;">b. WITH CURRENT FIRM 32</td> </tr> </table>		a. TOTAL 34	b. WITH CURRENT FIRM 32
a. TOTAL 34	b. WITH CURRENT FIRM 32				
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)					
16. EDUCATION (Degree and Specialization) BS, Environmental Engineering, University of Florida		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					

Barry Roy, Manager of Construction Administration at Dewberry, is responsible for all construction management and administration activities of the firm. He has more than 34 years of diversified experience in public and private waterworks, sewage, roadway and drainage construction projects. Barry is experienced in the construction of water and wastewater transmission mains, trunk gravity sewers, master pumping stations, stormwater management systems, street drainage systems, roadways and associated structures. He routinely performs cost estimating, construction inspections, value engineering, quality control, construction administration and prepares contract documents and bid packages. He is able to translate this experience into the successful completion of projects.

19 RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Country Greens CDD (Sorrento Springs PD) (Sorrento, FL)	Ongoing	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Construction Manager. Sorrento Springs is a 680-acre Planned Development within the Country Greens Community Development District (CDD), in Sorrento, Lake County, Florida. Developed by Hewitt Properties, Inc., the project contained 678 single-family lots, and an 18-hole golf course and clubhouse facilities. The Country Greens CDD encompasses the entire 680 acres, and will construct, operate and maintain infrastructure to support the Sorrento Hills community. Construction for the first of the four phases began in April 2002. Our firm provided the Master Planning for the community which included the development of all "green areas" tied to the golf course and clubhouse. We developed a Community Park area that provided the entire Village a pool area and rustic style centered community building. As the CDD Engineer, our services included engineering, planning, surveying, permitting, landscape architecture, owner coordination with City of Eustis and Lake County, and approval of all development and construction activities.	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	Cascades at Groveland PUD/CDD (Groveland, FL)	Ongoing	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Construction Manager. Cascades at Groveland is a 751.9-acre master planned, residential community located in Lake County. The Development is approved as a planned development for 999 single-family units, an Amenity Center and a Horticultural Center, approximately 31 acres of commercial development and a North-South Infrastructure Road (Wilson Lake Parkway). We provided services that obtained entitlements and approvals for the infrastructure, mass grading and the final construction of the project which is divided in 5 phases. We also worked with Lake County by designing and coordinating the approval of the North-South Road (Wilson Lake Parkway) to serve as a main connector road for the area. Additional work included the necessary improvements on US 27 for the main entrance road, the extensive design and permitting of both the water line to service the project and the sewer forcemain for connection of the sewer system to the City of Groveland facilities.	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	Vista Lakes CDD (Orlando, FL)	Ongoing	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Construction Manager. Vista Lakes is a mixed-use development in the City of Orlando. The project is located east of Narcoossee Road and north of the Beeline, on the future eastern extension of Lee Vista Boulevard. With over 200 acres of existing on-site wetlands and lakes, this project presents some unique design challenges. The main challenge is creating a viable community that balances the developable parcels with existing ecological systems. Additional challenges relate to the need to tie into both existing and proposed roadways and proposed master utilities serving the project. The 750-acres include a residential element of single-family and multi-family parcels, as well as commercial parcels.	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	Montecito CDD (Brevard County, FL)	Ongoing	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Construction Manager. Montecito CDD is located in Brevard County in Satellite Beach, Florida. This project consists of 450 acres containing 749 units. Our services include engineering, surveying and construction administration.	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Christopher Getz, AIA, LEED AP, BD+C	13. ROLE IN THIS CONTRACT Architecture	14. YEARS EXPERIENCE	
		a. TOTAL 8	b. WITH CURRENT FIRM 3
15. FIRM NAME AND LOCATION <i>(City and State)</i> Dewberry Architects Inc. (Orlando, FL)			
16. EDUCATION <i>(Degree and Specialization)</i> Master of Architecture, University of Florida Bachelor in Design, University of Florida		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> FL Registered Architect #AR96170 LEED Accredited Professional BD+C NCARB Certification	

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Chris Getz is a registered architect with a focus on a comprehensive approach to design and construction for public projects. His engagement in projects includes supporting from the planning to conceptual design phase, and through construction administration. Chris has worked on a variety of facilities and his experience includes LEED sustainability, Building Information Modeling (BIM), 3-D models, renderings and presentation graphics. His production work includes assisting from the planning and programming phases through design and construction administration. Chris' previous experience has focused on new and renovated courts projects which have been recognized by the AIA Academy of Architecture for Justice, as well as well as the local Orlando AIA.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
a.	Hillsborough County Public Safety Operations Complex (Tampa, FL)	2014	2016
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Project Architect. Design of a new 87,400 sf Public Safety Operations Complex located on a 19 acre site in Tampa, FL. The program includes 5 major components; the Incident Command Center, Dispatch Command, Information Technology Services, Fleet Services Repair, and Fire-Rescue Training. Other county functions included in the project are a 311 Call Center, Radio Facility and Warehouse. The Fire Training Facility is specially designed to meet the Florida State Fire College Certification and is a 24/7 facility. Additionally, it is designed to accommodate 276 personnel during incident activation. The building and structure are hardened and designed to be resilient against the coastline hurricanes; withstanding 200 mph storm winds.		
b.	Pinellas County Courts Consolidation (Clearwater, FL)	2019	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	QA/QC. A comprehensive courts and administration consolidation for Pinellas County. The project incorporates a Design Criteria Package for a 60,000 SF courts addition to the main campus in support of efficient court operations, and 80,000 SF of renovations to 4 outlying facilities, for improved service to the public.		
c.	Loudoun County Courts Complex Phase III (Leesburg, VA)	Ongoing	2017
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Project Architect. Design of a new courthouse located in the historic district of Leesburg, VA. Work is a Phase III expansion of the Loudoun County Courts Complex which includes design and construction of a new courthouse and renovation of the existing courthouse. The new courthouse includes four General District courtrooms, Judicial Chambers, General District Court Clerk, Commonwealth's Attorney, Sheriff Civil Process, security support and 6 secure judicial parking spaces.		
d.	George C. Young Federal Building and Courthouse Modernization, GSA Design Excellence (Orlando, FL)	2012	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	Project Architect. Full renovations of a 1975 building, a six-story structure was modernized into a US Bankruptcy Courthouse. Built in the Late Modern style in 1975, the facility was envisioned as an efficient, but dense, multi-tenant building. The new design makes responsible use of public investment while rising to meet architectural respect due to a judicial environment. The project includes high aims for energy-efficiency and sustainable avenues in all building systems, with a goal of LEED Gold.		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

1

21. TITLE AND LOCATION (City and State)

Dowden West CDD (Orlando, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION (If applicable)

N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Government Management Services

b. POINT OF CONTACT NAME

George Flint

c. POINT OF CONTACT TELEPHONE NUMBER

407.841.5524

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Dowden West is a 736.28-acre master planned, residential community with 1,446 residential units located in the City of Orlando. The Development is ten (10) villages within the approved Planned Development for Starwood, which encompasses approximately 2,558 acres and is entitled for 4,400 residential units.

As Interim District Engineer, we have been responsible for providing the master utility design for the water, sewer, and reuse systems; in addition to, master stormwater modeling for an approximately 6,500-acre watershed that the Dowden West CDD is located in for both stormwater management design and FEMA floodplain determination.

Other services include providing landscape architecture design for the common open spaces and community parks, the design of community roads, that also include the extension of the four (4) lane Dowden Road through the community, and boundary surveys, topographic surveys, tree surveys, and other additional surveys as needed.

Dewberry's services include:

- Water, Sewer, and Reuse Utility Design
- Stormwater Management
- Environmental/Permitting
- Landscape Architecture
- Roadway Design/Improvements
- Boundary Surveys
- Topographic Surveys
- Tree Surveys

Consultant Fees: \$38,000 (services ongoing)

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	Dewberry Engineers Inc.	Orlando, FL	Interim District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20 EXAMPLE PROJECT KEY NUMBER

2

21. TITLE AND LOCATION (City and State)

Lakewood Ranch CDD's (Manatee County, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION (if applicable)

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Lakewood Ranch CDD 1, 2, 4, 5 & 6

b. POINT OF CONTACT NAME

Tom Merrell

c. POINT OF CONTACT TELEPHONE NUMBER

941.727.0899

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Lakewood Ranch is an unincorporated 17,500-acre community located on Florida's Gulf Coast in Manatee County. Established in 1995, Lakewood Ranch has an 8,500-acre master planned community within it, consisting of seven villages with a variety of housing types and five CDDs. The development contains A-rated schools, shopping, business parks, hospital and medical center, three golf courses, as well as, an athletic center with fitness, aquatics, and lighted tennis courts. Lakewood Ranch has over 150 miles of sidewalks and trail, community parks, lakes and nature preserves abundant with native wildlife.

As the CDD Engineer for all five CDD's, Dewberry's services include engineering, planning, surveying, permitting, landscape architecture, owner coordination with City and County, and approval of all development and construction activities. Dewberry's services include civil engineering, planning, surveying, permitting, utilities, water quality, landscape architecture, construction estimates and administration, and coordination and monitoring of environmental jurisdictional areas through permitting agencies.

Dewberry's services include:

- Civil Engineering
- Planning
- Surveying
- Permitting
- Utilities
- Water Quality
- Landscape Architecture
- Construction Estimates and Administration
- Coordination and Monitoring of Environmental Jurisdictional Areas through Permitting Agencies



Consultant Fees: \$35,000

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Dewberry Engineers Inc.	Orlando, FL	District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

3

21. TITLE AND LOCATION <i>(City and State)</i> Cascades at Groveland CDD (Groveland, FL)	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(if applicable)</i> Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Rizetta & Company, Inc.	b. POINT OF CONTACT NAME Jeremy Needham	c. POINT OF CONTACT TELEPHONE NUMBER 407.472.2471
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Cascades at Groveland is a 751.9-acre master planned, residential community located in Lake County. The Development is approved as a planned development for 999 single-family units, an Amenity/Recreational Center, approximately 31 acres of commercial development and a North-South Infrastructure Road (Wilson Lake Parkway).

Dewberry provided services that obtained entitlements and approvals for the infrastructure, mass grading and the final construction of the project which is divided into 5 phases. We also worked with Lake County by designing and coordinating the approval of the North-South Road (Wilson Lake Parkway) to serve as a main connector road for the area. We assisted the project architects in the final site design of the Club House/Community Center and Recreational Facilities.

Additional work included the necessary improvements on US 27 for the main entrance road, the extensive design and permitting of both the water line to service the project and the sewer forcemain for connection of the sewer system to the City of Groveland facilities.

Dewberry's services included:

- Due Diligence
- Civil Engineering
- Planning
- Surveying
- Permitting
- Construction Estimates and Administration
- Coordination of Environmental Jurisdictional Lines and Permitting

Consultant Fees: \$350,000



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Dewberry Engineers Inc.	(2) FIRM LOCATION <i>(City and State)</i> Orlando, FL	(3) ROLE District Engineer
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F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

4

21. TITLE AND LOCATION *(City and State)*

Montecito CDD (Satellite Beach, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION *(if applicable)*

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Rizetta & Company, Inc.

b. POINT OF CONTACT NAME

Anthony Jeancola

c. POINT OF CONTACT TELEPHONE NUMBER

407.472.2471

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Dewberry is currently performing miscellaneous services for the Montecito CDD located on the east side of South Patrick Drive, north of Patrick Drive and west of U.S. Highway A1A in Satellite Beach, Florida.

Our services include engineering, surveying and construction administration. These services include, but are not limited to, attending monthly meetings, processing of pay requisitions and construction pay applications, and providing general civil engineering consulting services and input to the Board of Directors. These services are provided on an "as needed basis."

Dewberry also prepared an Engineering Report for bond issuance and provided cost estimates for said process.

Dewberry's services include:

- District Board Meetings
- Monthly Meetings
- Processing Pay Requisitions
- Procession Construction Pay Applications
- Civil Engineering

Consultant Fees: \$254,000



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Dewberry Engineers Inc.	Orlando, FL	District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
5

21. TITLE AND LOCATION <i>(City and State)</i> Narcoossee CDD (Orlando, FL)	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Government Management Services	b. POINT OF CONTACT NAME George Flint	c. POINT OF CONTACT TELEPHONE NUMBER 407.841.5524
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The Narcoossee CDD is located in Orlando, Orange County, Florida, and consists of approximately 416 acres. The project is projected to have 540 single-family units, 860 multi-family units, and 278,000 square feet of retail and office space. The Narcoossee CDD encompasses the entire 416 acres, and will construct, operate and maintain infrastructure to support all of its communities.

Dewberry is the CDD Engineer for this project. Our services include engineering evaluations, owner coordination with City of Orlando and Orange County, and approval of all development and construction activities.

Dewberry's services include:

- CDD Engineer
- Civil Engineering
- Construction Administration
- Development Planning
- Permitting
- Surveying

Consultant Fees: \$265,000



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Dewberry Engineers Inc.	(2) FIRM LOCATION <i>(City and State)</i> Orlando, FL	(3) ROLE District Engineer
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F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

6

21. TITLE AND LOCATION *(City and State)*

Lake Ashton CDD (Lake Wales, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION *(if applicable)*

N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Government Management Services

b. POINT OF CONTACT NAME

George Flint

c. POINT OF CONTACT TELEPHONE NUMBER

407.841.5524

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Dewberry is currently serving as the District Engineer and is providing consulting engineering, surveying, design and permitting of improvements and modifications and construction administration services for the Lake Ashton CDD. This has afforded us a thorough understanding and meeting our client's current and future needs within the CDD.

As the Lake Ashton CDD District Engineer, we have been able to provide professional consulting services that address many specific needs of this community and specifically to the facilities owned by the District.

As District Engineer, we have assisted the District with regard to infrastructure issues of facilities that are owned by the CDD. We have provided services associated with the infrastructure in the community, which includes reviewing conservation areas (wetlands), retentions ponds and lakes, infrastructure roadways, sewer, water and stormwater and drainage systems, landscaping, golf course and recreational "clubhouse" facilities. We have also provided engineering services to the CDD Board, including roadway analysis and maintenance repair priorities, construction cost estimates and coordination of a roadway repair and improvement program for all the roads within the CDD, the review and inspection program for the stormwater management system for compliance and maintenance needs of the lake and ponds system serving the community.



Dewberry's services include:

- Engineer's Report for Submittal to the Board on Status
- Attendance to Board Meetings
- Attendance to Community Meetings
- Reports and Recommendations on all CDD-owned Areas
- Engineering Services for Roadway Systems/Analysis/Maintenance Repair Priorities Report
- Construction Cost Estimates
- Coordination of Roadway Repair and Improvement Program for Roads within the CDD
- Review and Inspection Programs for Stormwater Management System for Compliance and Maintenance of Lake and Pond System
- Coordinate Review/Inspection/Analysis of Roadway Determination Around Utility Manholes

Consultant Fees: \$52,000

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. Dewberry Engineers Inc.	Orlando, FL	District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

7

21. TITLE AND LOCATION *(City and State)*

Live Oak Lake CDD (Twin Lakes Development) (Osceola County, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION *(if applicable)*

N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Hopping Green & Sams, P.A.

b. POINT OF CONTACT NAME

Tucker Mackie

c. POINT OF CONTACT TELEPHONE NUMBER

850.222.7500

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Live Oak Lakes CDD (Twin Lakes Development) is a multi-phased, active adult community consisting of residential units, green open space tracts with community facilities, and a community amenity center located just off of Live Oak Lake. The development is situated just east of Hickory Tree Road and west of Live Oak Lake and Sardine Lake in Osceola County. Phases 1 – 8 consists of a mix of 50', 70' and duplex units totaling 2,023 units.

A 42,000 plus square foot amenity clubhouse is currently being constructed alongside the oversized pool and cabana area, which includes a bar for food and beverages. The outdoor rec space is under construction just to the south. This area was designed to include bocci ball, pickle ball, horseshoes, tennis courts, and a half basketball court. It also provides walking trails, a boat dock, and a dock for fishing.

In addition to civil engineering services, we also provided roadway design, bridge design, and signal design within the first phase. We were responsible for the roadway widening design of Hickory Tree Road, where services also included drainage and utility extensions. We extended New Nolte Road from the existing intersection east through the first phase of construction. This 150' ROW is master planned to be a 4 lane divided major collector road in the future. We also designed and oversaw the construction of the vehicular bridge that crosses existing Bullis Road, connecting the northern pool and amenity area with the remainder of the development. We provided signal design for the New Nolte and Hickory Tree Road Intersection, which also includes golf cart paths and golf cart path crossings at the updated intersection.

Utilities have been master designed for the build out of the development, which will include city master transmission mains for the 24" potable water main and 24" reclaim main; along with 5 sanitary lift stations to service the phases of the development as they are constructed. Phase 1 of the project utilizes two sanitary lift stations, a portion of the 24" potable and reclaim mains. The first lift station is located on the west side of Hickory Tree Road. The second lift station is located along the extension of Nolte Road east of Hickory Tree Road. This lift station has been designed to accept additional flows from future phases of this development. This lift station pumps into a force main down the Nolte Road extension and connects to the existing 20" force main located within the Hickory Tree ROW.



Dewberry's services include:

- Entitlements
- Planning
- Surveying
- Civil Engineering
- Environmental/Permitting
- Landscape/Hardscape Design
- Assistance with the City Master Upsizing Agreements
- Construction Administration
- Maintenance of Traffic Planning
- Signal Design

Consultant Fees: \$1.6 million

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. Dewberry Engineers Inc.	Orlando, FL	District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

8

21. TITLE AND LOCATION *(City and State)*

Viera CDD (Viera, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION *(if applicable)*

N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Government Management Services

b. POINT OF CONTACT NAME

George Flint

c. POINT OF CONTACT TELEPHONE NUMBER

407.841.5524

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Viera Planned Development and CDD is a 2,000-acre mixed-use development in the City of Viera, located east of I-95 and north of Murrell Road in Brevard County. The project consists of 2,000 single-family units, 900 multi-family units, and over 20,000 square feet of commercial and retail space. With over 600 acres of existing on-site wetlands and lakes, this project presented some unique design challenges; including creating a viable community that balanced the developable parcels with existing ecological systems. Additional challenges related to the need to tie into both existing and proposed roadways and proposed master utilities serving the project.

Dewberry permitted the stormwater drainage and wetland modifications of the master stormwater system that consisted of both lakes and wetlands that provided storage through the St. Johns River Water Management District (SJRWMD) and Brevard County. We also monitor the wetland systems in compliance with the SJRWMD permit as well as the design of the entire infrastructure.

Dewberry continues to serve as the Community Development District Engineer for this project. Our services included consulting services, civil engineering, environmental services, permitting, planning, surveying, construction administration and presentations to the Board of Supervisors for the CDD. Dewberry also gives presentations to the Board of Supervisors for the CDD and is on-call to the District Manager.



Dewberry's services include:

- CDD Engineer
- Consulting Services
- Civil Engineering
- Construction Administration
- Environmental Services
- Permitting
- Planning
- Presentations
- Surveying

Consultant Fees: \$750,000

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Dewberry Engineers Inc.	Orlando, FL	District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

9

21. TITLE AND LOCATION *(City and State)*

VillaSol CDD (Osceola County, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION *(if applicable)*

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Moyer Management Group/Severn Trent

b. POINT OF CONTACT NAME

Gary Moyer

c. POINT OF CONTACT TELEPHONE NUMBER

407.566.1935

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

VillaSol CDD is located in Osceola County, Florida. This CDD is just minutes from the Orlando International Airport, area attractions and theme parks, and offers amenities like no other community in the area.

Nestled along Boggy Creek, residents have access to a boat dock where they can travel down to East Lake Toho. Resort style amenities include tennis court, basketball court, clubhouse, pool and soft gate with guard house.

Some of Dewberry's specific assignments for this project include planning, preparing reports and plans, designs and specifications for water management systems and facilities; water and sewer system and facilities, roads, landscaping, recreational facilities and street lighting. Other community infrastructure provided by the District, as authorized in Chapter 190 F.S.; and affiliated projects to include engineering contract management and inspection services during construction.

Dewberry's services included:

- District Board Meetings
- Cost Estimates
- Planning
- Reports and Plans
- Surveying Designs
- Water Management Systems and Facilities
- Water and Sewer Systems
- Roadway Design
- Landscaping
- Recreational Facilities
- Street Lighting
- Community Infrastructure
- Construction Administration

Consultant Fees: \$175,000



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME

a. Dewberry Engineers Inc.

(2) FIRM LOCATION *(City and State)*

Orlando, FL

(3) ROLE

District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

10

21. TITLE AND LOCATION *(City and State)*

Vista Lakes CDD (Orange County, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION *(If applicable)*

N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Severn Trent

b. POINT OF CONTACT NAME

Gary Moyer

c. POINT OF CONTACT TELEPHONE NUMBER

407.566.1935

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Vista Lakes CDD is a mixed-use development in the City of Orlando. The project is located east of Narcoossee Road and north of the Beeline, on the future eastern extension of Lee Vista Boulevard. With over 200- acres of existing on-site wetlands and lakes, this project presents some unique design challenges. The main challenge is creating a viable community that balances the developable parcels with existing ecological systems. Additional challenges relate to the need to tie into both existing and proposed roadways and proposed master utilities serving the project.

Dewberry is serving as the prime consultant for this project. The 750-acres will include a residential element of single-family and multi-family parcels, as well as commercial parcels.



Dewberry's services included:

- Consulting Services
- Surveying
- Engineering Services
- Environmental Services
- Permitting Services

Consultant Fees: \$432,000

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Dewberry Engineers Inc.	Orlando, FL	District Engineer

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL <i>(From Section E, Block 12)</i>	27. ROLE IN THIS CONTRACT <i>(From Section E, Block 13)</i>	28. EXAMPLE PROJECTS LISTED IN SECTION F <i>(Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)</i>									
		1	2	3	4	5	6	7	8	9	10
Rey Malave, PE	District Engineer	X	X	X	X	X	X	X	X	X	X
Bobby Johnson, PE	Assistant District Engineer; Utility Design; Stormwater/ Drainage	X	X	X	X				X		X
Daniel Christie, PE	Roadway Design		X		X	X	X	X	X	X	X
Marybeth Morin, PE	Structures							X			
Nicole Stalder, PE, LEED AP	Utility Design	X		X	X			X		X	X
Clayton Lee, PE	Water Quality								X		
Bill Donley, PSM	Survey & Mapping	X	X	X	X	X	X	X	X	X	X
Thomas Camden, PSM	Platting	X						X			
Nicole Gough, PWS	Environmental/Permitting	X	X				X	X			
Jason Perryman	Environmental/Permitting							X			
Michael Urchuk, PE	Landscape Architecture	X	X					X			
Sarah Maier	GIS/Planning/Entitlements	X	X	X	X	X	X	X	X	X	X
Barry Roy	Construction Administration/CEI	X	X	X	X	X	X	X	X	X	X
Chris Getz, AIA, LEED AP, BD+C	Architecture										

29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>	NO.	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>
1	Dowden West CDD, Orlando, FL	6	Lake Ashton CDD, Lake Wales, FL
2	Lakewood Ranch CDD 1, 2, 4, 5, & 6, Manatee County, FL	7	Live Oak Lake CDD (Twin Lakes Development), Osceola County, FL
3	Cascades at Groveland CDD, Groveland, FL	8	Viera CDD, Viera, FL
4	Montecito CDD, Satellite Beach, FL	9	VillaSol CDD, Osceola County, FL
5	Narcoossee CDD, Orlando, FL	10	Vista Lakes CDD, Orange County, FL

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED

Firm Qualifications

Dewberry is a leading, multi-disciplined firm with a proven history of providing professional services to a wide variety of public- and private-sector clients. Established in 1956, Dewberry is headquartered in Fairfax, Virginia, with 50 locations and over 2,000 professionals nationwide, including our local office in Orlando. Recognized for combining unsurpassed commitment to client service with deep subject matter expertise, Dewberry is dedicated to solving clients' most complex challenges and transforming their communities.

Dewberry's Florida operation is backed by the resources and stability of a national firm and specializes in site/civil, environmental, utility infrastructure, transportation engineering, surveying, architecture, and land development services. Dewberry has 18 office locations and over 250 employees in Florida, bringing expertise, qualifications, and resources to cities and counties throughout the state. Dewberry supports large and small projects in the following primary service areas:

- Alternative delivery
- Architecture
- Building engineering
- Disaster response and emergency management
- Energy services
- Environmental services
- Geospatial services
- Mechanical, electrical, and plumbing services
- Program management
- Site/civil services
- Surveying/mapping
- Sustainability
- Transportation
- Water/wastewater/reclaimed water services

We put clients first, we build strong and lasting relationships to become trusted advisors to our clients. Personal commitment to our clients and standing behind our work are central principles of the "Dewberry Way."

RELEVANT EXPERIENCE

The absolute best predictor of future success is past performance and we have a lot of experience in all areas required for this contract. Whether we are providing professional design



engineering services or as a previous District Engineer, our track record speaks for itself.

During past years in business, no other Central Florida firm has been more involved in Florida's explosive development. This is demonstrated by the work we have performed for hundreds of clients over four decades. We have developed a unique general approach to land development projects. Our approach is tried-and-true, and it has proven, time-and-time-again, to reduce the coordination efforts for our clients and, importantly, it produces successful projects.

Dewberry has also developed a "Land Development Process" Manual. All our professional staff members are required to know our quality procedures and to stay abreast of regulatory changes. The purpose of this manual is to describe the method and process in which Dewberry provides planning, design and construction related services for Land Development projects. This process minimizes the opportunity for missed deadlines, decreases errors and omissions on the plans, plats, calculations and permits, and maximizes the opportunity to produce high quality, build-able projects, resulting in satisfied clients and a positive company reputation in the engineering community.

We have a defined, workable Quality Control (QC) Plan. Every submittal is checked by an independent reviewer using our written quality control procedures. These procedures include Sufficiency Checklists to ensure that the documents are complete. The quality control checks are scheduled within the project master schedule to ensure that time is allocated to make revisions. All of our firm's staff use QC Manuals to ensure that the project is being prepared correctly the first time. All of this detail means that our clients can be confident that they are getting the best possible product from Dewberry.

The following Community Development District (CDD) projects are representative of our relevant project experience:

- Arden Park CDD, Orange County
- Cascades at Groveland CDD, Lake County

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

- Country Greens CDD, Lake County
- Deer Island CDD, City of Tavares
- Deer Run CDD, Flagler County
- East Park CDD, Orange County
- Greater Lakes – Sawgrass Bay CDD, Lake Wales
- Lake Ashton CDD, City of Lake Wales, Polk County
- Lakewood Ranch CDDs 1, 2, 4, 5, & 6, Manatee County
- Lakewood Ranch Stewardship, Manatee County
- Live Oak Lake CDD, Osceola County
- Montecito CDD, Brevard County
- Narcoossee CDD, Orange County
- On-Top-of-the-World CDDs, Marion County
 - Chandler Hills East CDD, Marion County
 - Indigo East CDD, Marion County
 - Bay Lauren Center CDD, Marion County
- Reedy Creek Improvement District, Osceola County
- Reunion Resort CDD, Osceola County
- Verandas CDD, Pasco County
- Viera CDD, Brevard County
- VillaSol CDD, Osceola County
- Vista Lakes CDD, Orange County

PROJECT APPROACH

We have prepared an organizational approach to fit the specific categories of the Dowden West CDD's organization and operations that supports large and small projects related to engineering services. Through our many years of experience serving as District Engineer for numerous CDDs, we have been successful at becoming an extension of the CDD's Project Management group, with the ability to understand project needs and proposing only on what is necessary to complete the task at hand. Our management team is committed to a quality product that is consistent with Dowden West CDD's policies and procedures.

Serving as District Engineer is **Mr. Rey Malave, PE**. Rey has 39 years of experience in civil engineering and a diversified background in the design and permitting of infrastructure systems, including public facilities, utility systems, office buildings, commercial developments, recreational facilities and industrial developments. He has extensive experience with permitting agencies, including FDEP, FDOT, Florida Water Management Districts, and other local agencies and has served as the District Engineer for over 25 CDDs and Improvement Districts in Florida.

Transportation Services

Dewberry has provided roadway and bridge design services to numerous governmental agencies throughout Florida for over 30 years. Our projects have ranged from minor intersection improvements and milling and resurfacing of existing roadways to capacity improvements and complex, multilevel interchanges. The extensive experience of our staff in the design, preparation of construction documents and post design services for roadways, bridges, and associated systems provides the Dowden West CDD with the expertise to handle any type of transportation related assignment. Our transportation design staff, coupled with the survey, drainage, environmental, and permitting capabilities, allows us to efficiently complete any assignment as all disciplines required, with the exception of geotechnical, are available in-house.

Traffic design may include one or more of the following items, dependent upon a specific project: signing design, pavement marking design, signal warrant analysis, signalization design, lighting justification, lighting design and traffic studies. We have extensive experience in these phases of the project and we are qualified to perform all aspects of traffic engineering.

Engineering services related to structural design may be required for bridge widenings, bridge rail replacements, box culvert extensions, retaining walls, sheet piling, overhead sign structures, multi-post guide signs, signal poles, mast arms light poles and foundations for signs, signal poles and lighting. We have an experienced in-house staff to provide these services.

Water/Wastewater Services

Dewberry's Project Team can provide both utility analyses of existing master systems, preparation and updates to master plans, as well as prepare utility construction plans. Dewberry can analyze the existing utility systems and make recommendations for upgrades or replacement. We have designed numerous utility collection and transmission facilities, gravity sewers, force mains, reuse water and potable water systems. We have also designed numerous wastewater and water pump stations. We also have experience in the transformation of septic tank systems by the installation of new sewer systems.

Stormwater Management Services

Our integrated stormwater management services range from large basin studies to the design of collection systems. Our team has performed analysis on various projects throughout Florida. We have designed culvert replacements to extensions

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

on numerous roadway projects, ranging from 2-lane rural widening to multi-lane expressways.

Drainage design and permitting are critical parts of any project. We have designed and permitted hundreds of stormwater management systems through the SJRWMD. We will provide assistance to the City in coordination with MS4 support, total maximum daily loads (TMDL), Numeric Nutrient Criteria (NNC) support, Drainage, Erosion and sediment control, Stormwater Basin Modeling, Assessment and evaluation drainage systems, design and construction plans for stormwater management systems and coordination with state and federal agencies.

Assumptions and/or omissions in this area can cause significant delays in the project schedule, increase costs during construction and even lead to possible litigation against the City. We are experienced in identifying, analyzing and addressing drainage impacts associated with a variety of project types. Our drainage staff is knowledgeable of Water Management District criteria and we are adept at developing creative and innovative solutions to drainage problems. We also have experience preparing flood studies with FEMA. At the heart of our approach is a thorough document review of the existing plans, USGS Quadrangle Maps, USDA Soil Survey, FEMA Flood Insurance Maps and aerial photographs. With this data in hand, we will perform a field review during the pre-scope meeting, identify all drainage and permitting issues, and discuss possible drainage solutions with the CDD. Existing drainage patterns, ponding concerns and erosion problems will be documented. We will contact the CDD's Maintenance Engineer to discuss any concerns regarding the project area.

Survey & Mapping Services

Dewberry has provided continuing surveying services for several counties and municipalities throughout the State of Florida. Our large in-house survey staff, with numerous crews out of our Orlando office, are well-versed in the rigors of on-call assignments and the immediate response time that they require. We utilize state-of-the-art equipment to provide cost effective surveying, right of way mapping, utility designation and Subsurface Utility Excavation (SUE) for roadway, municipal, and civil development projects. We have extensive experience in boundary surveys, topographic design surveys, tree surveys, inventory surveys and underground utility mapping. Our survey team has a dedicated staff of Photogrammetrists who specialize in Aerial Photogrammetry, fixed & aerial LIDAR and GIS mapping.

Our services for surveying & mapping may include: As-Built Surveys, Boundary Surveys, Eminent Domain Surveys, GIS, Legal Description Preparation, Plat Preparation, Property Sketches, ROW Mapping, SUE, Topographic Surveys and Utility Surveys. SUE technology combines geophysics, surveying and civil engineering to better locate underground utilities. This service helps our clients avoid costly utility conflicts and construction delays caused by inaccurately plotted utilities. Our 3-D Laser Scanning equipment allows our survey crews to accurately collect field data comprehensively and, most importantly, safely. Dewberry is one of a select few firms in the state to have this technology.

Environmental/Permitting Services

From determining wetland lines, to the understanding of current rules and regulations for water management districts, our staff has full understanding and experience in providing these services for cities and other governmental agencies. We have obtained permits with the various local, State and Federal agencies for a variety of projects. We understand how to prepare permit applications, work closely with the agencies and obtain permits for your projects. Dewberry will track the permit status for each agency, keep the CDD informed of the progress of all permits and respond promptly to all requests for additional information.

As part of our efforts for the Dowden West CDD, we will assist in determining the permits needed for each development project along with the anticipated schedules for obtaining each permit. Additionally, we have experience in permitting with governmental agencies such as the Water Management Districts, FDEP, Florida Fish and Wildlife Commission, the Army Corps of Engineers and FDOT. We have staff that consists of both engineers and environmental scientists, many of which have worked previously for various permitting agencies.

Landscape Architecture/Planning

Dewberry has extensive landscape architecture experience throughout Florida. Our project experience includes residential, retail office, mixed-use, streetscapes and recreational uses as well as hardscape and irrigation design. Our hardscape designs have included corporate plazas, streetscapes, fountains, amenity areas for multi-family projects, and urban plazas.

Our planning services to the Dowden West CDD will include presentations to CDD Commissioners and public meetings, where we would provide assistance to the CDD for

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

the understanding of technical issues, proposed developments, projected roadway designs, possible right-of-way changes, and to provide a professional and expert opinion on issues that may be needed by the CDD. Dewberry can assist the CDD with the following planning services:

- Comprehensive planning
- Review of comprehensive plan amendments
- Evaluation and Appraisal Reports
- Preparing land development regulations, including form based codes, GIS and Mapping services
- Transportation planning
- Revitalization/redevelopment planning

Construction Administration/CEI

We have continually provided construction administration services to our clients on most of the projects we have designed. Dewberry understands the importance of establishing and maintaining budgets. As a project is constructed, it is imperative that our team monitor the project budget and keep the CDD consistently informed. We have worked with many cities and counties on providing all construction services, including the assistance in the preparation of bid documents, prebid meetings, pre-construction meetings, construction administration, site observation, pay application review and approvals. We also provide shop drawing reviews and approvals per construction documents. We will provide assistance to CDD staff in the administration of construction contracts. Our team is currently providing these services to many municipalities across the state of Florida.

Our Construction Administration staff is prepared to support the CDD in various construction management related tasks. We routinely perform these services for both our public and private clients. Our services include:

- Construction Inspection
- Shop Drawing Review
- Pay Application Verification
- Construction Scheduling
- Utility Company Coordination
- Final Regulatory Acceptance
- Record Drawings
- Project Value Engineering
- Bid Document Preparation
- Bid Summarization and Analysis
- Contract Preparation

Architectural Services

Our architectural services range from commercial to institutional to educational facilities. Included in these services are coordination of the multi-disciplines involved in these various facilities including interior design services, space planning and programming, as well as, preparation of conceptual designs and renderings of both interiors and exteriors. Our designs have been recognized with nearly 250 juried awards on national, regional and local levels, and we continue to work today to remain on the leading edge of architectural and interior design in all of our market sectors.

In particular, Dewberry has a core team of professionals dedicated to serving the needs of private clients. Our team has extensive experience designing successful projects for residential, recreational, and commercial facilities. This experience allows us to understand these unique settings and provide designs to the Dowden West CDD while developing consensus among the numerous stakeholders involved. This insight allows Dewberry to deliver cohesive solutions that extend beyond simple technical requirements.

TASK INITIATION

The Project Approach will vary due to the type of assignment. However, the important first steps in task initiation involve Data Gathering and Scope Development.

Data Gathering

This phase consists of defining the project objectives, identifying elements involved in the task, conducting a field review meeting (if required) and developing a detailed scope of services.

This phase will begin once a specific task or project has been identified by the CDD. Once identified, we will coordinate with the CDD to obtain all existing information. This data collection effort is very important in that it provides us valuable information prior to developing the scope of services.

If applicable or desired, an on-site field review meeting will be held jointly with the CDD and other appropriate agencies to discuss the task objectives and identify areas of concern. Discussions regarding the projects background, scope requirements, project constraints and other relevant issues will be held to reach an understanding of the overall project goals. Based on the data collection effort and the initial on-site field meeting, the specific plan elements required for the task will be

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identified and agreed to with the CDD prior to developing a scope of services.

Scope Development

A detailed scope of services, fee estimate, and schedule for the each task will be developed based on the data gathering efforts and discussions. This scope and work effort will be heavily influenced by the quality of the data collected and the specific needs of each task. Man-hour estimates will be provided for each discipline involved. The scope and work effort will be prepared and negotiated quickly, so as not to affect the schedule.

Other Considerations

Cost Control

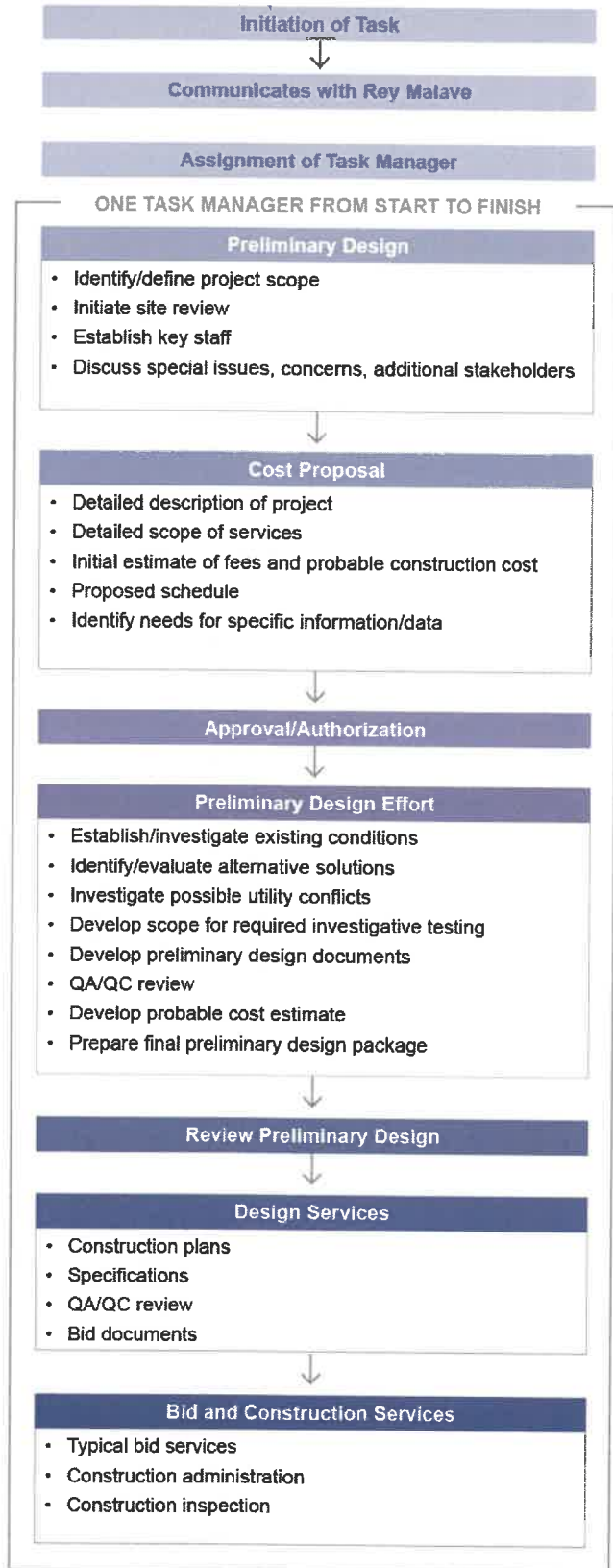
We constantly review our designs and look for ways to save our clients time and money. We exercise common sense engineering to provide practical design solutions and not merely based on the way things have always been done in the past.

Project Costs

We understand the financial constraints that clients face, due to the budget cuts and rising construction and right-of-way costs. We will review all designs, prepared by Dewberry or others, for cost savings measures that will not affect the intention or safety of the project. Our recent experience has shown that minor changes in the design can save materials, and reduce or avoid costly business damage claims and/or right-of-way impacts. Another key to cost controls is to estimate costs early in the design process and as the design evolves, not just near the end of the design process. Early cost estimating allows for more options to be explored to keep projects within budget or to notify the CDD that budgets may need to be adjusted.

Project Schedule

The importance of maintaining the project schedule through the design or review process cannot be overstated. Dewberry is committed to developing and adhering to the project schedule for each assignment. This is important to us, as well, because if we fail to successfully complete any assignment on time, our ability to obtain additional assignments with the Dowden West CDD will be limited. Furthermore, we will maintain an overall schedule of District projects to help with internal and external coordination. We fully understand what is required to keep a



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project on schedule. The following proven actions will be used by our team to control the project schedule:

- **Experienced Client Manager.** We have assigned our most experienced District Engineer, Rey Malave, PE, to this project. Rey routinely manages multi discipline projects, where coordination is critical. Dewberry's wide range of in-house services ensures close coordination between each discipline, enabling us to direct our staffing resources.
- **Weekly Team Meetings.** Coordination will be ensured through weekly team meetings. These meetings will be used to track progress on individual tasks and as a planning tool.
- **Monthly Progress Reports.** Monthly progress reports will be supplied to the District. These reports will be an effective snapshot of the status of each assignment and will be used to identify any potential schedule issues.
- **Being Proactive.** While managing the schedule, we will be proactive (vs. reactive) on all tasks. Emphasis will be placed on the activity start dates to ensure timely completion.

National Pollutant Discharge Elimination System MS4 Program Support

Having completed numerous programs for other cities and counties, we understand the MS4 Program and have the staff that will assist the CDD in updates, compliance questions and recommendations as needed in the ongoing program.

Independent Peer Review

An independent peer review is performed for each phase submittal. This review is performed by senior level staff not directly involved in the project and may be located in a separate office.

Constructability/Bidability Review

Prior to the 90 and 100 percent submittals, the plans will be subjected to a constructability/bidability review. This review will be performed by our in-house construction administrators.

Quality Assurance/Quality Control

Dewberry understands the value of repeat business. Our commitment to personalized client service is such that we guarantee we will respond to each client's needs promptly and effectively. From the beginning, we recognized that functional efficiency and technical excellence must be provided as a

matter of course in engineering design. Each project produced by our firm reflects this corporate commitment to excellence and our insurance is our Quality Control Plan. Our Quality Assurance Plan and procedures are based on the philosophies that:

- **Plan.** Quality is controlled by adequate planning, coordination, supervision and technical direction, proper definition of job requirements and procedures and the involvement of experienced professionals.
- **Do.** Quality is achieved by individuals performing work functions carefully and "doing it right the first time".
- **Check.** Quality is verified through checking, reviewing and supervision of work activities, with documentation by objective individuals who were not directly responsible for performing the initial work.
- **Act.** Quality is ensured by having a manager perform quality assurance functions that involve monitoring and close review of not only the work but also the procedures used in performing the work.



Asset Management

The Dewberry Team is a leader in developing comprehensive, strategic asset management programs for public infrastructure. We typically utilize and coordinate with IT, GIS, mapping, and other appropriate technologies. Our asset management services are part of an approach for helping clients build dynamic, sustainable organizations that are capable of and committed to delivering the highest possible level of value and service to their customers. Specific services include:

Staffing analyses and studies

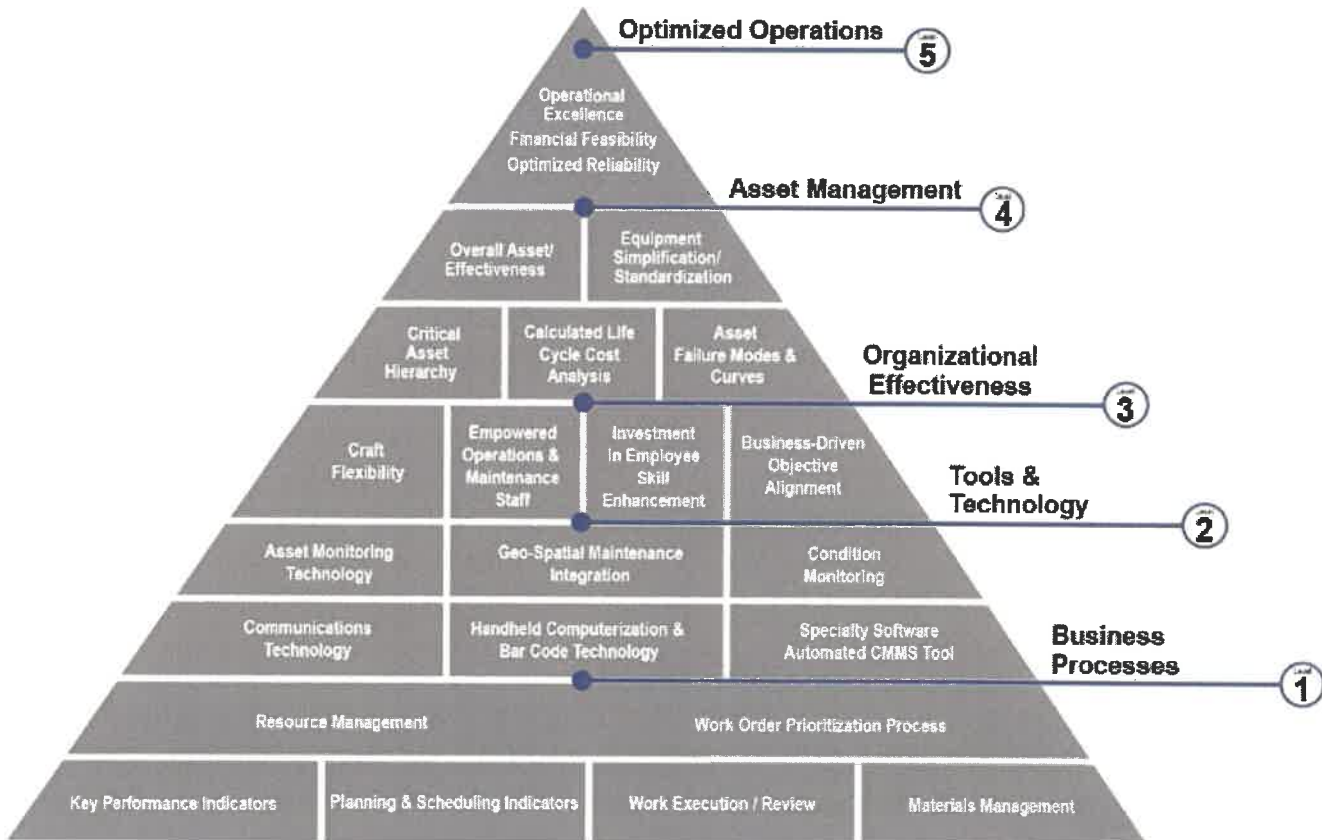
- Operations and maintenance assessment
- Business and strategic planning

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- Business case evaluation
- Alternative delivery approaches
- Performance audits
- Benchmarking
- Employee training and development
- Reengineering
- Infrastructure and facility asset management
- Vulnerability assessments

Our Team brings a level of credibility to the process that cannot be gained from a strict management-only consulting approach. Over the coming future years, aging infrastructure will require an increasing higher portion of an organization's Capital and Renewal & Replacement (R&R) dollars. Planning today must focus on risk based assessments, including targeted condition assessment to quantify and prioritize limited R&R and capital dollars. The Dewberry Team is comprised of subject matter experts that champion this innovative approach.



Taking Care of Your assets: Asset management is not just about software or deliverables. Instead, we focus on the **people, processes, and technology**. This allows us to leverage work you have already done and continue implementing the changes that you want to see

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE

32. DATE

July 14, 2017

33. NAME AND TITLE

Rey Malavé, PE
Associate Vice President

Section 2: Firm Licenses



www.dewberry.com

Firm Licenses

State of Florida
Board of Professional Engineers

Attests that
Dewberry Engineers Inc.
d/b/a: DEWBERRY | PEEBLE-RISH

Is authorized under the provisions of Section 471.22, Florida Statutes, to offer engineering services to the public through a Professional Engineer, duly licensed under Chapter 471, Florida Statutes.

Expiration: 2/28/2019
Audit No: 228201900897 R


FBPE
FLORIDA BOARD OF
PROFESSIONAL ENGINEERS
CA Lic. No:
8794



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LB8011**
Expiration Date February 28, 2019

Professional Surveyor and Mapper Business License
Under the provisions of Chapter 472, Florida Statutes

DEWBERRY ENGINEERS INC.
800 N MAGNOLIA AVE STE 1000
ORLANDO, FL 32803-3251

ADAM H. PUTNAM
COMMISSIONER OF AGRICULTURE



This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF LANDSCAPE ARCHITECTURE

LICENSE NUMBER	LC26000569
-----------------------	------------

The LANDSCAPE ARCHITECT BUSINESS
 Named below HAS REGISTERED
 Under the provisions of Chapter 481 FS
 Expiration date: NOV 30, 2017

DEWBERRY ENGINEERS INC
 800 NORTH MAGNOLIA AVENUE
 SUITE 1000
 ORLANDO FL 32806



ISSUED: 05/18/2016 DISPLAY AS REQUIRED BY LAW SEQ # L1605180000470

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ARCHITECTURE & INTERIOR DESIGN

LICENSE NUMBER	AA26001171
-----------------------	------------

The ARCHITECT CORPORATION
 Named below IS CERTIFIED
 Under the provisions of Chapter 481 FS
 Expiration date: FEB 28, 2019

DEWBERRY ARCHITECTS INC
 8401 ARLINGTON BLVD
 C/O CORPORATE LEGAL GROUP
 FAIRFAX VA 22031

ISSUED: 01/05/2017 DISPLAY AS REQUIRED BY LAW SEQ # L1701050000918

Florida Certificate of Good Standing

State of Florida Department of State

I certify from the records of this office that DEWBERRY ENGINEERS INC. is a New York corporation authorized to transact business in the State of Florida, qualified on December 26, 2000.

The document number of this corporation is F00000007242.

I further certify that said corporation has paid all fees due this office through December 31, 2016, that its most recent annual report/uniform business report was filed on July 6, 2016, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Eleventh day of January, 2017*



Ken Detjmer
Secretary of State

Tracking Number: CU2569814813

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

Section 3: Additional Qualifications and Experience



www.dewberry.com

Additional Qualifications and Experience

FIRM PROFILE

Ability and Adequacy of Professional Personnel

We have carefully selected our team of professionals and technical experts to match our experience and expertise with the qualifications required. Our firm has a varied array of experience, disciplines, and available resources available to provide the required services to the Dowden West Community Development District (CDD).

Our team can provide engineering design, planning management, technical, and administrative services as requested by the CDD and will make a commitment to prioritize Dowden West CDD's needs.

Our District Engineer, **Mr. Rey Malave, PE**, Associate Vice President at Dewberry, has over 39 years of experience in civil engineering design and a diversified background in the design and permitting of infrastructure systems, including large master residential, commercial, and industrial developments. He has managed and participated in the planning and design of many major developments as well as many complex projects. Rey has served as District Engineer for over 25 CDDs and Improvement Districts throughout the State of Florida, which includes the 5 CDDs of Lakewood Ranch in Manatee County, Lake Ashton CDD located in the City of Lake Wales, Country Greens CDD in Sorrento Springs, and 12 CDDs in the Orlando area.

His areas of expertise include infrastructure roadway and streets, water treatment and wastewater treatment facilities, stormwater management systems, effluent disposal systems, sanitary sewage collection systems, and mass grading of development sites. He has extensive knowledge of permitting requirements and has developed a rapport with permitting agencies, including the Florida Department of Environmental Protection, Florida Department of Transportation, the St. John's River Water Management District, and other State and Federal agencies.

Serving as Assistant District Engineer for the Dowden West CDD is **Mr. Bobby Johnson, PE**. Bobby has 12 years of varied land development experience in both

Why Dewberry?

- District Engineer for over 25 CDDs across Florida
- Proven District Engineer organizational structure
- Understanding of CDD's infrastructure and operation needs
- Over 250 employees in 18 offices within Florida, including a local office in Orlando
- Strong subject matter experts
- An understanding of the requirements for the ongoing success of Districts

residential and commercial design. As a project engineer with Dewberry, Bobby's responsibilities include the design of stormwater management and collection systems, water distribution systems, sanitary collection/transmission systems, grading, drainage modeling, and permitting. Additional responsibilities have included providing QA/QC for site development roadway and environmental documents, obtaining necessary federal, state and municipal permits, as well as, serving as Project Engineer for various CDDs.

Bobby has served as Project Engineer for numerous CDDs, including Country Greens CDD, a 680-acre planned development containing 678 single-family lots in Sorrento, and Cascades CDD, a 751.9-acre master planned residential community in Lake County with 999 planned single family units and 31 acres of commercial development.

Our project management and organizational structure within each key service areas demonstrates our thorough understanding of the scope of this contract and our desire to meet the objectives of the project assignments. Our senior experienced professionals are all well versed in addressing their particular specialty area and have associates working under their direction to efficiently tackle any assignment from the CDD. This organizational structure has a long history of success as a model that Dewberry has implemented across the country for similar CDDs and public agencies.

We will continue to develop and apply innovative concepts and techniques to effectively and efficiently design and manage all tasks. It is important to note that Dewberry is a full-service civil engineering firm that can meet your needs

for any project – large or small. Dewberry can react quickly to your requests and provide all technical support under one roof. For more information on our project management team, we have provided résumés in our SF330 form included in Section 1 of our proposal.

Certified Minority Business Enterprise

Dewberry is not a certified minority business enterprise.

Willingness to Meet Time and Budget Requirements

Dewberry recognizes the importance of maintaining project budgets. We have a long history of providing on-schedule services and projects that fit within the client’s budget. Over 85% of our work is from repeat clients ... a testament to our ability to work within a budget and schedule.

The following proven actions will be used by our team to control the project budget:

- **Experienced Staff.** The most effective means of meeting the design budget and schedule is by using experienced staff with the knowledge, training and equipment necessary to perform their assigned tasks. Dewberry’s Project Team has these attributes.
- **Construction Budget Controls.** We are acutely aware of the volatile construction materials market and its impact on construction budgets. As such, we periodically update our cost data to ensure that the most current unit prices are being used for the construction cost estimates.
- **Project Schedule.** One way we keep costs in line is by developing and maintaining a schedule for each task. We build a design quality control checking date into every schedule prior to the submittal date for all project deliverables. We have found that focusing on the submittal date often results in rushed or incomplete quality control checks of the plans. Therefore, we will schedule a quality check date at least two weeks prior to the submittal date to make sure that the process is completed. This also allows our Client Manager and team to focus on the quality control date, resulting in plenty of time for the process to work and thus further committing to the project’s budget.

Dewberry’s CDD Experience:

- Arden Park CDD, Orange County
- Cascades at Groveland CDD, Lake County
- Country Greens CDD, Lake County
- Deer Island CDD, City of Tavares
- Deer Run CDD, Flagler County
- East Park CDD, Orange County
- Greater Lakes – Sawgrass Bay CDD, Lake Wales
- Lake Ashton CDD, City of Lake Wales, Polk County
- Lakewood Ranch CDDs 1, 2, 4, 5, & 6, Manatee County
- Lakewood Ranch Stewardship, Manatee County
- Live Oak Lake CDD, Osceola County
- Montecito CDD, Brevard County
- Narcoossee CDD, Orange County
- On-Top-of-the-World CDDs, Marion County
 - Chandler Hills East CDD, Marion County
 - Indigo East CDD, Marion County
 - Bay Lauren Center CDD, Marion County
- Reedy Creek Improvement District, Osceola County
- Reunion Resort CDD, Osceola County
- Verandas CDD, Pasco County
- Viera CDD, Brevard County
- VillaSol CDD, Osceola County
- Vista Lakes CDD, Orange County

Past Experience and Performance

For more than 45 years, our land development professionals have combined an unsurpassed commitment to serving Florida developers with a deep subject matter expertise in a broad spectrum of professional services. Our clients benefit from our local experience and presence, and our familiarity with entitlement issues, plan development and review processes, and local codes and ordinances. We offer creative and cost-effective designs that transform communities.

We provide our residential clients with a range of services that include land planning, entitlement approval, infrastructure design and permitting, surveying, stormwater modeling, environmental review and permitting, sustainable design, landscape architecture, and cost and schedule

estimating. We envision and help realize possibilities to enrich communities, restore built and natural environments, and manage positive change.

The combination of our steady growth, capabilities, and geographic presence make us an industry leader, as demonstrated by *Engineering News-Record* ranking us #47 of the top 500 design firms.

Dewberry has served as District Engineer for over 25 CDDs across Florida. Our district projects vary in size from 200 acres to close to 10,000 acres. We are experienced in CDDs from the creation to the continued operations. The table below demonstrates our CDD experience throughout Florida:

Table 1: Dewberry's CDD Experience

CDD/Location	District Engineer	Planning	Due Diligence	Civil Engineering	Roadway Design	Drainage/Stormwater Design	Environmental/Permitting	Landscape Architecture	Survey	Construction Administration
Arden Park CDD <i>Orange County, FL</i>	•	•		•			•		•	•
Cascades at Groveland CDD <i>Groveland, FL</i>	•	•	•	•			•		•	•
Country Greens (Sorrento Springs) CDD <i>Lake County, FL</i>	•	•	•	•			•	•	•	•
Deer Island CDD <i>City of Tavares, FL</i>	•	•		•			•		•	•
Deer Run CDD <i>Flagler County, FL</i>	•	•		•	•	•		•	•	•
East Park CDD <i>Orange County, FL</i>	•	•		•			•		•	•
Greater Lakes – Sawgrass Bay CDD <i>Lake Wales, FL</i>	•	•		•			•		•	•
Lake Ashton CDD <i>Lake Wales, FL</i>	•			•	•	•				•
Lakewood Ranch CDDs 1, 2, 4, 5, & 6 <i>Manatee County, FL</i>	•	•		•			•	•	•	•
Lakewood Ranch Stewardship <i>Manatee County, FL</i>	•	•		•	•	•			•	

CDD/Location	District Engineer	Planning	Due Diligence	Civil Engineering	Roadway Design	Drainage/Stormwater Design	Environmental/Permitting	Landscape Architecture	Survey	Construction Administration
Live Oak Lake CDD <i>Osceola County, FL</i>	•	•	•	•	•	•	•	•	•	•
Montecito CDD <i>Brevard County, FL</i>	•			•					•	•
Narcoossee CDD <i>Orange County, FL</i>	•	•		•			•		•	•
On-Top-of-the-World CDDs <i>Marion County, FL</i>	•	•		•	•	•			•	•
Reedy Creek Improvement District <i>Osceola County, FL</i>	•	•		•			•		•	•
Reunion Resort CDD <i>Osceola County, FL</i>	•			•		•			•	•
Verandas CDD <i>Pasco County, FL</i>	•	•		•			•		•	•
Viera CDD <i>Brevard County, FL</i>	•	•		•			•		•	•
VillaSol CDD <i>Osceola County, FL</i>	•	•		•	•	•		•	•	•
Vista Lakes CDD <i>Orange County, FL</i>	•	•		•		•	•		•	•

Geographic Location

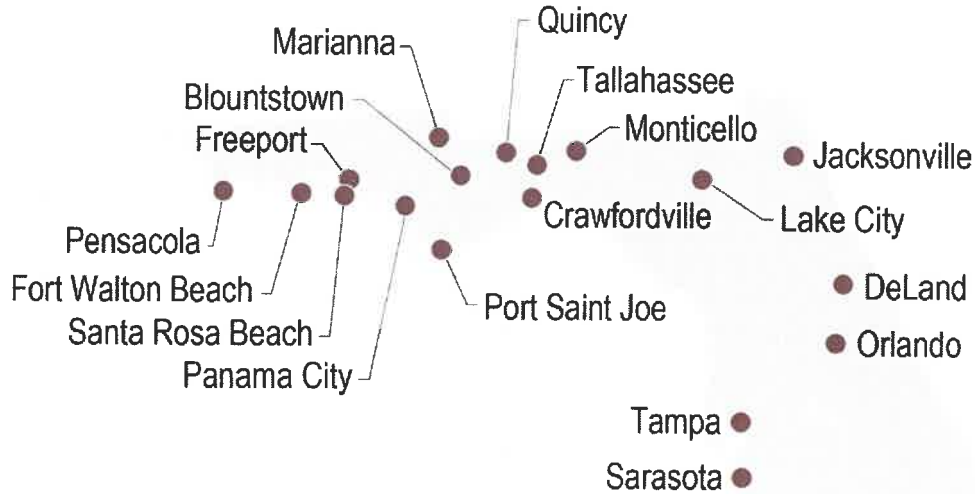
Dewberry’s Florida operation is backed by the resources and stability of a national firm and specializes in site/civil, environmental, utility infrastructure, transportation engineering, surveying, and land development services. Dewberry has 18 office locations and over 250 employees in Florida, bringing expertise, qualifications, and resources to clients throughout the State.

With our largest office located in Orlando, our proximity allows our District Engineer, Rey Malavé, to be responsive

and available for project meetings or site visits. All of the Dewberry key staff members proposed for this project are local, which will lead to all components of this project to be developed concurrently by a cohesive team.

As illustrated in the figure below, our firm has an extensive presence throughout Florida, which supports our ability to be responsive to the Dowden West CDD. Nationwide, we have over 50 office locations, which are concentrated along the east coast and scattered through the mid-west and west.

Figure 1: Dewberry's Florida Office Locations



Current and Projected Workloads

Dewberry has an excellent track record of meeting time and budget requirements on the projects we have highlighted in this response and will meet this goal with the Dowden West CDD. **We are fully available for this project.**

The Dewberry Team, which is supported by a strong in-house team of municipal infrastructure design specialists, planners, surveyors, environmental permitting personnel, right-of-way personnel, roadway engineers, MOT personnel and construction inspection services personnel, has the capacity to address all of the CDD's needs throughout the

term of this contract. In addition to the staff identified on our project organization chart, we also have more than 250 additional qualified staff in the region available as backup resources should the need arise.

Due to the capacity and availability of our proposed staff, we can commit to the CDD our dedicated team members for these important projects. In addition to our ongoing contracts with CDDs, the following abbreviated current project list represents Dewberry's current and project workload.

Table 2: Current and Projected Workload

Project/Location	Estimated End Date
State Road 35 (US 17) Water and Sewer Extension <i>Desoto County, FL</i>	2017
Boggy Creek Road Watermain Extension <i>Orlando Utilities Commission</i>	2017
Continuing Engineering Services <i>City of Deltona, FL</i>	Ongoing
Continuing Engineering Services <i>Sumter County, FL</i>	Ongoing
Continuing Engineering Services <i>Stetson University</i>	Ongoing
Continuing Engineering Services <i>Seminole State College</i>	Ongoing

Volume of Work Previously Awarded

Dewberry is currently serving as the Interim District Engineer for the Dowden West CDD. As Interim District Engineer, our services that we are currently providing include water distribution, sanitary sewer collection, and reuse water distribution systems, stormwater management,

environmental/permitting, landscape architecture, roadway improvements, and survey.

Dewberry is committed to proving ourselves as a valuable partner to continue to provide engineering services for the Dowden West CDD. It would be our privilege to serve in this capacity.

SECTION VII

1

Dowden West

Community Development District

FY17 Funding Request #2
July 14, 2017

Payee	General Fund
1 Governmental Management Services - CF, LLC Inv# 1 - Management Fees - June 2017 (Prorated)	\$ 1,555.52
2 Governmental Management Services - CF, LLC Inv# 2 - Management Fees - July 2017	\$ 3,064.27
<hr/>	
	Total: \$ 4,619.79

Please make check payable to:

Dowden West Community Development District
1412 South Narcoossee Road
St. Cloud, Florida 34771

GMS-Central Florida, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**

Invoice #: 1

Invoice Date: 6/30/17

Due Date: 6/30/17

Case:

P.O. Number:

Bill To:Dowden West CDD
135 West Central Blvd.
Suite 320
Orlando, FL 32801

Description	Hours/Qty	Rate	Amount
Management Fees June 2017 - Prorated	16	97.22	1,555.52
Total			\$1,555.52
Payments/Credits			\$0.00
Balance Due			\$1,555.52

GMS-Central Florida, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**

Invoice #: 2

Invoice Date: 7/3/17

Due Date: 7/3/17

Case:

P.O. Number:

Bill To:Dowden West CDD
135 West Central Bldg.
Suite 320
Orlando, FL 32801

Description	Hours/Qty	Rate	Amount
Management Fees July 2017		2,916.67	2,916.67
Office Supplies		1.08	1.08
Postage		11.22	11.22
Copies		135.30	135.30
Total			\$3,064.27
Payments/Credits			\$0.00
Balance Due			\$3,064.27