

MINUTES OF MEETING
DOWDEN WEST
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Dowden West Community Development District was held Thursday, September 19, 2019 at 9:03 a.m. in the offices of GMS-CF, LLC, 135 W. Central Boulevard, Suite 320, Orlando, Florida.

Present and constituting a quorum were:

Chuck Bell	Chairman
Tom Franklin	Vice Chairman
Gregory Clark	Assistant Secretary
Yanira Curbelo	Assistant Secretary by phone

Also present were:

George Flint	District Manger
Andrew d'Adesky	District Counsel
Bob Johnson	District Engineer

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

- A. Appointment of Individual to Fill the Board Vacancy with a Term Ending November 2019**
- B. Administration of Oath of Office to Newly Appointed Board Member**
- C. Consideration of Resolution 2019-10 Electing an Assistant Secretary**

This item deferred.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the August 15, 2019 Meeting

On MOTION by Mr. Clark seconded by Mr. Franklin with all in favor the minutes of the August 15, 2019 meeting were approved, as presented.

FIFTH ORDER OF BUSINESS

Acceptance of Audit Committee Recommendation and Selection of an Auditor

Mr. Flint: Next is acceptance of the Audit Committee recommendation and selection of an auditor. The Board met as the Audit Committee prior to the Board meeting and ranked Berger Toombs no. 1 and Grau & Associates no. 2.

On MOTION by Mr. Bell seconded by Mr. Franklin with all in favor the recommendation of the Audit Committee of Berger, Toombs, Elam, Gaines & Frank being ranked no. 1 and Grau & Associates no. 2 was accepted.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

Mr. Johnson: Construction is almost done and we will be submitting requisitions to the attorney soon to start that process.

C. Manager

i. Approval of Check Register

Mr. Flint presented the check register from August 2, 2019 through September 11, 2019 in the amount of \$3,818.34.

On MOTION by Mr. Franklin seconded by Mr. Clark with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

iii. Ratification of Funding Request #10

On MOTION by Mr. Bell seconded by Mr. Clark with all in favor funding request no. 10 was ratified.

SEVENTH ORDER OF BUSINESS

Supervisor's Requests

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

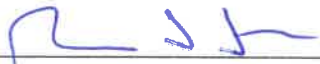
Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Next Meeting Date

On MOTION by Mr. Franklin seconded by Mr. Clark with all in favor the meeting adjourned at 9:06 a.m.



Secretary/Assistant Secretary


Chairman/Vice Chairman