

*Dowden West Community
Development District*

Agenda

September 19, 2019

AGENDA

Dowden West

Community Development District

135 W. Central Blvd., Suite 320, Orlando, Florida 32801
Phone: 407-841-5524 – Fax: 407-839-1526

September 12, 2019

**Board of Supervisors
Dowden West Community
Development District**

Dear Board Members:

The Board of Supervisors of Dowden West Community Development District will meet **Thursday, September 19, 2019 at 9:00 AM at the Offices of GMS-CF, LLC, 135 W. Central Blvd., Suite 320, Orlando, FL.** Following is the advance agenda for the meeting:

Audit Committee Meeting

1. Roll Call
2. Public Comment Period
3. Approval of Minutes of August 15, 2019 meeting
4. Tally of Audit Committee Member Rankings and Selection of an Auditor
5. Adjournment

Board of Supervisors Meeting

1. Roll Call
2. Public Comment Period
3. Organizational Matters
 - A. Appointment of Individual to Fulfill the Board Vacancy with a Term Ending November 2019
 - B. Administration of Oaths of Office to Newly Appointed Board Member
 - C. Consideration of Resolution 2019-10 Electing an Assistant Secretary
4. Approval of Minutes of August 15, 2019 Meeting
5. Acceptance of Audit Committee Recommendation and Selection of an Auditor
6. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager's Report
 - i. Approval of Check Register
 - ii. Balance Sheet and Income Statement
 - iii. Ratification of Funding Requests #10
7. Supervisor's Requests
8. Other Business
9. Next Meeting Date
10. Adjournment

The second order of business of the Audit Committee Meeting is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Board as reflected on the agenda, and any other items. The third order of business is the approval of the

minutes from the August 15, 2019 meeting. The minutes are enclosed for your review. The third order of business is the tally of the audit committee members rankings and selection of an auditor. Rankings from all audit committee members will be tallied at the meeting to develop an overall audit committee ranking. The RFP responses have been provided separately and the tally sheet has been enclosed in your agenda package.

The second order of business is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Board as reflected on the agenda, and any other items.

The third order of business is the Organizational Matters. Section A is the appointment of individual to fulfill the Board vacancy with a term ending November 2019. Section B is the administration of Oaths of Office to the newly appointed Board member and Section C is the consideration of Resolution 2019-10 electing and Assitant Secretary. A copy of the Resolution is enclosed for your review.

The fourth order of business is the approval of the minutes of the August 15, 2019 meeting. The minutes are enclosed for your review.

The fifth order of business is the acceptance of the Audit Committee recommendation and selection of the #1 ranked firm to provide auditing services for the Fiscal Year 2019. There is no back-up material.

Section C of the sixth order of business is the District Manager's Report. Section 1 includes the check register for approval and Section 3 includes balance sheet and income statement for review. Section 3 is the ratification of funding request #10. A copy of the funding request and supporting invoices is enclosed for your review.

The balance of the agenda will be discussed at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,



George S. Flint
District Manager

CC: Jan Carpenter, District Counsel
Bobby Johnson, District Engineer
Darrin Mossing, GMS

Enclosures

AUDIT COMMITTEE MEETING

MINUTES

MINUTES OF MEETING
DOWDEN WEST
COMMUNITY DEVELOPMENT DISTRICT

The Dowden West Community Development District audit committee met Thursday, August 15, 2019 at 9:07 a.m. in the offices of GMS-CF, LLC, 135 W. Central Boulevard, Suite 320, Orlando, Florida.

Present were:

Chuck Bell	Chairman
Gregory Clark	
Tom Franklin	
George Flint	
Andrew d'Adesky	
Bob Johnson	

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the Audit Committee meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Audit Services

A. Approval of Request for Proposals and Selection Criteria

On MOTION by Mr. Bell seconded by Mr. Franklin with all in favor the request for proposals and the selection criteria were approved.

B. Approval of Notice of Request for Proposals for Audit Services

On MOTION by Mr. Bell seconded by Mr. Clark with all in favor the notice of request for proposals for audit services was approved.

C. Public Announcement of Opportunity to Provide Audit Services

On MOTION by Mr. Franklin seconded by Mr. Bell with all in favor the Audit Committee meeting adjourned.

Attest

Chairman

SECTION IV

Dowden West CDD Auditor Selection

	Ability of Personnel (20 pts)	Proposer's Experience (20 pts)	Understanding of Scope of Work (20 pts)	Ability to Furnish the Required Services (20 pts)	Price (20 pts)	Total Points Earned	Ranking (1 being highest)
<p align="center">Berger, Toombs, Elam, Gaines & Frank</p>					FY2019 - \$3,375 FY2020 - \$3,375 FY2021 - \$3,490 FY2022 - \$3,490 FY2023 - \$3,490		
<p align="center">Grau & Associates</p>					FY2019 - \$3,800 FY2020 - \$3,900 FY2021 - \$4,000 FY2022 - \$4,100 FY2023 - \$4,200		

**BOARD OF SUPERVISORS
MEETING**

SECTION III

SECTION C

RESOLUTION 2019-10

**A RESOLUTION OF THE DOWDEN WEST
COMMUNITY DEVELOPMENT DISTRICT ELECTING
_____ AS ASSISTANT
SECRETARY OF THE BOARD OF SUPERVISORS**

WHEREAS, the Board of Supervisors of the Dowden West Community District desires to elect _____ as an Assistant Secretary.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE DOWDEN WEST
COMMUNITY DEVELOPMENT DISTRICT:**

1. _____ is elected Assistant Secretary of the Board of Supervisors.

Adopted this 19th day of September, 2019.

Secretary/ Assistant Secretary

Chairman/Vice Chairman

MINUTES

MINUTES OF MEETING
DOWDEN WEST
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Dowden West Community Development District was held Thursday, August 15, 2019 at 9:00 a.m. in the offices of GMS-CF, LLC, 135 W. Central Boulevard, Suite 320, Orlando, Florida.

Present and constituting a quorum were:

Chuck Bell	Chairman
Tom Franklin	Vice Chairman
Gregory Clark	Assistant Secretary

Also present were:

George Flint	District Manger
Andrew d'Adesky	District Counsel
Bob Johnson	District Engineer

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Appointment of Individuals to Fill the Board Vacancies

Mr. Flint: We have two positions vacant, one has a term expiring November 2019 and one has a term expiring November 2021. Are there any nominations at this time to fill those vacancies?

On MOTION by Mr. Bell seconded by Mr. Clark with all in favor Yanira Curbelo was appointed to fill the vacancy with a term expiring November 2021.
--

B. Administration of Oaths of Office to Newly Appointed Board Members

C. Consideration of Resolution 2019-09 Electing Officers

Mr. Flint: Right now Tom is Vice Chair, Greg is an Assistant Secretary and Chuck is an Assistant Secretary and you appointed a new Board member who doesn't have an office designation. We can handle each seat individually or a Board member can nominate a slate of officers.

On MOTION by Mr. Bell seconded by Mr. Clark with all in favor Resolution 2019-09 was approved reflecting Chuck Bell Chairman, Tom Franklin Vice Chairman, Mr. Clark and Ms. Curbelo Assistant Secretaries and all the GMS officers will stay the same.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the July 18, 2019 Meeting

On MOTION by Mr. Clark seconded by Mr. Bell with all in favor the minutes of the July 18, 2019 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Appointment of Audit Committee and Chairman

Mr. Flint: The Board needs to select an independent auditor and as part of that process the statute requires you to appoint an audit selection committee, their role is to approve the form of the bid and selection criteria and then review the responses and make a recommendation to the Board and the Board will make a decision on the auditor. We typically recommend the Board appoint themselves although you are not required to do that if you want to appoint a non-Board member you can do that as well and you also need to designate a chairman for the audit committee.

On MOTION by Mr. Franklin seconded by Mr. Clark with all in favor the Board members were appointed to serve as the audit committee and Mr. Bell to serve as Chairman.

Mr. Flint: Right after the Board meeting, we will hold an audit committee meeting.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

Mr. Johnson: The site is still under construction we should be wrapping up the first phase shortly and submitting requisitions.

C. Manager

i. Approval of Check Register

On MOTION by Mr. Franklin seconded by Mr. Clark with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

iii. Ratification of Funding Request No. 9

On MOTION by Mr. Bell seconded by Mr. Franklin with all in favor funding request no. 9 was ratified.

SEVENTH ORDER OF BUSINESS

Supervisor's Requests

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Other Business

Mr. Bell: Do we have an additional assessment area in 14 coming online?

Mr. Johnson Yes, I need to provide a boundary survey of that new area. This area is within the CDD, but I don't believe it is within the first assessment area.

Mr. Flint: The first thing we will need is an engineer's report.

Mr. d'Adesky: Generally what would be the timing for when you want funding on that?

Mr. Bell: Probably nine months from now.

Mr. Flint: I don't remember if we did a master engineer's report that covered the entire District.

Mr. Johnson: Yes, the overall District and we did the first assessment area.

Mr. Flint: It will be a second supplemental engineer's report with the second assessment area.

NINTH ORDER OF BUSINESS

Next Meeting Date

Mr. Flint: The next Board meeting date is September 19, 2019 at 9:00 a.m. in this location.

On MOTION by Mr. Franklin seconded by Mr. Clark with all in favor the meeting adjourned at 9:08 a.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SECTION VI

SECTION C

SECTION 1

**Dowden West
Community Development District**

Summary of Checks

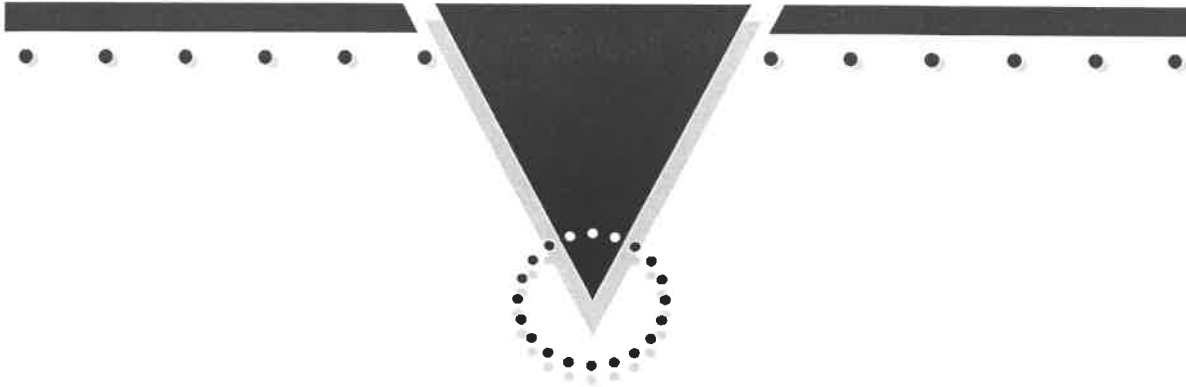
August 2, 2019 to September 11, 2019

Bank	Date	Check No.'s	Amount
General Fund	8/23/19	40	\$ 3,258.34
	8/30/19	41	\$ 560.00
			\$ 3,818.34
			\$ 3,818.34

CHECK DATE	VEND#	INVOICE DATE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT
8/23/19	00001	7/01/19	29		201907	310-51300-34000		MANAGEMENT FEES JUL19	*	2,916.67	
		7/01/19	29		201907	310-51300-35100		INFORMATION TECH JUL19	*	50.00	
		7/01/19	29		201907	310-51300-31300		DISSEMINATION SERV JUL19	*	291.67	
								GOVERNMENTAL MANAGEMENT SERVICES-			3,258.34
8/30/19	00004	7/31/19			00838381	201907	310-51300-48000	ADOPTION OF FY19/20 BDGT	*	560.00	
								ORLANDO SENTINEL			560.00
TOTAL FOR BANK A										3,818.34	
TOTAL FOR REGISTER										3,818.34	

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SECTION 2



DOWDEN WEST
Community Development District

Unaudited Financial Reporting

August 31, 2019



Table of Contents

1	<u>Balance Sheet</u>
2	<u>General Fund Income Statement</u>
3	<u>Debt Service Fund Income Statement</u>
4	<u>Capital Projects Fund Income Statement</u>
5	<u>Month to Month</u>
6	<u>Developer Contribution Schedule</u>
7	<u>Long Term Debt Summary</u>
8	<u>Series 2018 Construction Schedule</u>

DOWDEN WEST
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
August 31, 2019

	General Fund	Debt Service Fund	Capital Projects Fund	Totals
ASSETS:				
CASH	\$3,651	---	---	\$3,651
DUE FROM DEVELOPER	\$8,335	---	---	\$8,335
DUE FROM CAPITAL PROJECTS SERIES 2018	\$1,207	---	---	\$1,207
RESERVE	---	\$209,945	---	\$209,945
CAPITALIZED INTEREST	---	\$165,793	---	\$165,793
PROJECT FUND	---	---	\$5,327,636	\$5,327,636
TOTAL ASSETS	\$13,193	\$375,738	\$5,327,636	\$5,716,567
LIABILITIES:				
ACCOUNTS PAYABLE	\$7,775	---	---	\$7,775
DUE TO GENERAL FUND	---	---	\$1,207	\$1,207
FUND EQUITY:				
FUND BALANCES:				
ASSIGNED FOR DEBT SERVICE	---	\$375,738	---	\$375,738
ASSIGNED FOR CAPITAL PROJECTS	---	---	\$5,326,429	\$5,326,429
UNASSIGNED	\$5,418	---	---	\$5,418
TOTAL LIABILITIES & FUND EQUITY	\$13,193	\$375,738	\$5,327,636	\$5,716,567

DOWDEN WEST

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND

Statement of Revenues & Expenditures

For The Period Ending August 31, 2019

	ADOPTED BUDGET	PRORATED BUDGET THRU 08/31/19	ACTUAL THRU 08/31/19	VARIANCE
REVENUES:				
DEVELOPER CONTRIBUTIONS	\$92,017	\$84,349	\$49,737	(\$34,612)
TOTAL REVENUES	\$92,017	\$84,349	\$49,737	(\$34,612)
EXPENDITURES:				
ADMINISTRATIVE:				
SUPERVISOR FEES	\$4,800	\$4,400	\$1,000	\$3,400
FICA PAYABLE	\$367	\$336	\$77	\$260
ENGINEERING	\$12,000	\$11,000	\$2,980	\$8,020
ATTORNEY	\$25,000	\$22,917	\$4,341	\$18,575
DISSEMINATION FEES	\$0	\$0	\$2,333	(\$2,333)
MANAGEMENT FEES	\$35,000	\$32,083	\$32,083	(\$0)
INFORMATION TECHNOLOGY	\$600	\$550	\$550	\$0
TELEPHONE	\$300	\$275	\$21	\$254
POSTAGE	\$1,000	\$917	\$23	\$893
INSURANCE	\$5,150	\$5,150	\$5,000	\$150
PRINTING & BINDING	\$1,000	\$917	\$232	\$685
LEGAL ADVERTISING	\$5,000	\$4,583	\$1,997	\$2,586
OTHER CURRENT CHARGES	\$1,000	\$917	\$0	\$917
OFFICE SUPPLIES	\$625	\$573	\$1	\$572
DUES, LICENSE & SUBSCRIPTIONS	\$175	\$175	\$175	\$0
TOTAL EXPENDITURES	\$92,017	\$84,793	\$50,814	\$33,979
EXCESS REVENUES (EXPENDITURES)	\$0		(\$1,077)	
FUND BALANCE - Beginning	\$0		\$6,495	
FUND BALANCE - Ending	\$0		\$5,418	

DOWDEN WEST

COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Statement of Revenues & Expenditures

For The Period Ending August 31, 2019

	ADOPTED BUDGET	PRORATED BUDGET THRU 08/31/19	ACTUAL THRU 08/31/19	VARIANCE
<u>REVENUES:</u>				
BOND PROCEEDS	\$0	\$0	\$494,099	\$494,099
INTEREST	\$0	\$0	\$800	\$800
TOTAL REVENUES	\$0	\$0	\$494,899	\$494,899
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
INTEREST EXPENSE - 05/01	\$0	\$0	\$119,161	(\$119,161)
TOTAL EXPENDITURES	\$0	\$0	\$119,161	(\$119,161)
EXCESS REVENUES (EXPENDITURES)	\$0		\$375,738	
FUND BALANCE - Beginning	\$0		\$0	
FUND BALANCE - Ending	\$0		\$375,738	

DOWDEN WEST
COMMUNITY DEVELOPMENT DISTRICT
CAPITAL PROJECTS FUND

Statement of Revenues & Expenditures

For The Period Ending August 31, 2019

	ADOPTED BUDGET	PRORATED BUDGET THRU 08/31/19	ACTUAL THRU 08/31/19	VARIANCE
<u>REVENUES:</u>				
BOND PROCEEDS	\$0	\$0	\$5,675,901	\$5,675,901
INTEREST	\$0	\$0	\$9,534	\$9,534
TOTAL REVENUES	\$0	\$0	\$5,685,436	\$5,685,436
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
CAPITAL OUTLAY - COSTS OF ISSUANCE	\$0	\$0	\$334,830	(\$334,830)
TOTAL EXPENDITURES	\$0	\$0	\$334,830	(\$334,830)
EXCESS REVENUES (EXPENDITURES)	\$0		\$5,350,606	
FUND BALANCE - Beginning	\$0		(\$24,177)	
FUND BALANCE - Ending	\$0		\$5,326,429	

**DOWDEN WEST
COMMUNITY DEVELOPMENT DISTRICT**

	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	TOTAL
REVENUES:												
DEVELOPER CONTRIBUTIONS	\$3,581	\$0	\$8,900	\$3,314	\$3,258	\$3,558	\$5,901	\$3,268	\$4,695	\$5,067	\$0	\$49,737
TOTAL REVENUES	\$3,581	\$0	\$8,900	\$3,314	\$3,258	\$3,558	\$5,901	\$3,268	\$4,695	\$5,067	\$0	\$49,737
EXPENDITURES:												
ADMINISTRATIVE												
SUPERVISOR FEES	\$0	\$200	\$0	\$0	\$0	\$400	\$0	\$0	\$200	\$200	\$0	\$1,000
FICA EXPENSE	\$0	\$15	\$0	\$0	\$0	\$31	\$0	\$0	\$15	\$15	\$0	\$77
ENGINEERING	\$0	\$830	\$0	\$0	\$0	\$2,150	\$0	\$0	\$0	\$0	\$0	\$2,980
ATTORNEY	\$543	\$1,757	\$0	\$0	\$0	\$475	\$0	\$0	\$1,223	\$0	\$0	\$4,341
DISSEMINATION FEES	\$0	\$0	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$0	\$2,338
MANAGEMENT FEES	\$2,917	\$2,917	\$2,917	\$2,917	\$2,917	\$2,917	\$2,917	\$2,917	\$2,917	\$2,917	\$0	\$32,083
INFORMATION TECHNOLOGY	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$0	\$550
TELEPHONE	\$0	\$6	\$0	\$6	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21
POSTAGE	\$4	\$1	\$0	\$7	\$0	\$1	\$0	\$3	\$0	\$0	\$0	\$23
INSURANCE	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
PRINTING & BINDING	\$49	\$65	\$0	\$42	\$0	\$7	\$18	\$7	\$0	\$25	\$0	\$232
LEGAL ADVERTISING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,437	\$560	\$0	\$0	\$1,997
OTHER CURRENT CHARGES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DUES, LICENSES & SUBSCRIPTIONS	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1
TOTAL EXPENDITURES	\$8,738	\$5,785	\$3,279	\$8,314	\$3,258	\$6,322	\$3,276	\$4,705	\$5,257	\$3,499	\$0	\$50,814
EXCESS REVENUES (EXPENDITURES)	(\$5,157)	(\$5,785)	\$5,621	\$0	\$0	(\$2,764)	\$2,625	(\$1,437)	(\$562)	\$1,568	\$0	(\$1,077)

**DOWDEN WEST
COMMUNITY DEVELOPMENTS DISTRICT
DEVELOPER CONTRIBUTIONS/DUE FROM DEVELOPER**

FUNDING REQUEST #	PREPARED DATE	PAYMENT RECEIVED DATE	CHECK AMOUNT	TOTAL FUNDING REQUEST	GENERAL FUND PORTION (FY17)	GENERAL FUND PORTION (FY18)	GENERAL FUND PORTION (FY19)	DUE FROM CAPITAL	OVER AND (SHORT) BALANCE DUE
FY17-1	6/15/17	7/20/17	\$ 11,722.00	\$ 11,722.00	\$ 11,722.00	\$ -	\$ -	\$ -	\$ -
2	7/14/17	10/2/17	\$ 4,619.79	\$ 4,619.79	\$ 4,619.79	\$ -	\$ -	\$ -	\$ -
3	8/17/17	10/2/17	\$ 4,563.71	\$ 4,563.71	\$ 4,563.71	\$ -	\$ -	\$ -	\$ -
4	8/26/17	10/2/17	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -
BI1	9/7/17	10/19/17	\$ 1,207.00	\$ 1,207.00	\$ -	\$ -	\$ -	\$ 1,207.00	\$ -
5	9/21/17	10/19/17	\$ 215.30	\$ 215.30	\$ 215.30	\$ -	\$ -	\$ -	\$ -
6	9/21/17	10/19/17	\$ 5,427.89	\$ 5,427.89	\$ 5,427.89	\$ -	\$ -	\$ -	\$ -
FY18-1	10/25/17	11/20/17	\$ 4,344.01	\$ 4,344.01	\$ 1,135.50	\$ 3,208.51	\$ -	\$ -	\$ -
2	11/22/17	12/15/17	\$ 3,150.17	\$ 3,150.17	\$ -	\$ 3,150.17	\$ -	\$ -	\$ -
3	12/31/17	1/18/18	\$ 2,967.67	\$ 2,967.67	\$ -	\$ 2,967.67	\$ -	\$ -	\$ -
4	1/31/18	2/22/18	\$ 2,967.17	\$ 2,967.17	\$ -	\$ 2,967.17	\$ -	\$ -	\$ -
5	3/9/18	4/2/18	\$ 4,569.67	\$ 4,569.67	\$ -	\$ 4,569.67	\$ -	\$ -	\$ -
6	4/12/18	6/4/18	\$ 2,966.67	\$ 2,966.67	\$ -	\$ 2,966.67	\$ -	\$ -	\$ -
5 Revised	5/23/18	7/3/18	\$ 3,006.25	\$ 3,006.25	\$ -	\$ 3,006.25	\$ -	\$ -	\$ -
7	5/23/18	7/3/18	\$ 3,721.64	\$ 3,721.64	\$ -	\$ 3,721.64	\$ -	\$ -	\$ -
8	6/25/18	8/17/18	\$ 2,967.17	\$ 2,967.17	\$ -	\$ 2,967.17	\$ -	\$ -	\$ -
9	7/12/18	9/6/18	\$ 2,975.37	\$ 2,975.37	\$ -	\$ 2,975.37	\$ -	\$ -	\$ -
10	8/29/18	9/17/18	\$ 4,937.12	\$ 4,937.12	\$ -	\$ 4,937.12	\$ -	\$ -	\$ -
11	9/21/18	10/22/18	\$ 8,194.33	\$ 8,194.33	\$ -	\$ 3,194.33	\$ 5,000.00	\$ -	\$ -
FY19-1	10/11/18	11/21/18	\$ 8,306.49	\$ 8,306.49	\$ -	\$ 5,111.45	\$ 3,195.04	\$ -	\$ -
2	11/30/18	3/18/19	\$ 4,120.14	\$ 4,120.14	\$ -	\$ 539.00	\$ 3,581.14	\$ -	\$ -
3	1/31/19	3/18/19	\$ 8,899.92	\$ 8,899.92	\$ -	\$ -	\$ 8,899.92	\$ -	\$ -
4	2/28/19	3/18/19	\$ 3,313.57	\$ 3,313.57	\$ -	\$ -	\$ 3,313.57	\$ -	\$ -
5	3/31/19	6/18/19	\$ 3,258.34	\$ 3,258.34	\$ -	\$ -	\$ 3,258.34	\$ -	\$ -
6	4/30/19	6/18/19	\$ 3,557.67	\$ 3,557.67	\$ -	\$ -	\$ 3,557.67	\$ -	\$ -
7	5/31/19	7/26/19	\$ 5,901.05	\$ 5,901.05	\$ -	\$ -	\$ 5,901.05	\$ -	\$ -
8	6/30/19		\$ -	\$ 3,268.29	\$ -	\$ -	\$ 3,268.29	\$ -	\$ 3,268.29
9	7/31/19	8/21/19	\$ 4,695.42	\$ 4,695.42	\$ -	\$ -	\$ 4,695.42	\$ -	\$ -
10	8/631/19		\$ -	\$ 5,066.60	\$ -	\$ -	\$ 5,066.60	\$ -	\$ 5,066.60
DUE FROM DEVELOPER				\$ 121,575.53	\$ 129,910.42	\$ 27,684.19	\$ 51,282.19	\$ 1,207.00	\$ 8,334.89

TOTAL DEVELOPER CONTRIBUTIONS FY19
\$ 49,737.04

**DOWDEN WEST
COMMUNITY DEVELOPMENT DISTRICT
LONG TERM DEBT REPORT**

SERIES 2018, SPECIAL ASSESSMENT REVENUE BONDS	
INTEREST RATES:	4.35%, 4.85%, 5.40%, 5.55%%
MATURITY DATE:	5/1/2049
RESERVE FUND DEFINITION	50% OF MAXIMUM ANNUAL DEBT SERVICE
RESERVE FUND REQUIREMENT	\$209,945
RESERVE FUND BALANCE	\$209,945
BONDS OUTSTANDING - 02/08/18	\$6,170,000
CURRENT BONDS OUTSTANDING	\$6,170,000

DOWDEN WEST
COMMUNITY DEVELOPMENT DISTRICT
Special Assessment Revenue Bonds, Series 2018

Date	Requisition #	Contractor	Description	Requisition
Fiscal Year 2019				
TOTAL				\$ -
Fiscal Year 2019				
1/1/19		Interest		\$ 479.68
2/1/19		Interest		\$ 1,351.93
3/1/19		Interest		\$ 1,221.38
3/15/19		Transfer from Cost of Issuance		\$ 12,614.24
4/1/19		Interest		\$ 1,354.32
5/1/19		Interest		\$ 1,312.39
6/1/19		Interest		\$ 1,356.47
7/1/19		Interest		\$ 1,313.03
8/1/19		Interest		\$ 1,130.96
TOTAL				\$ 22,134.40
Project (Construction) Fund at 12/21/18				\$ 5,305,501.25
Interest Earned thru 08/31/19				\$ 22,134.40
Requisitions Paid thru 08/31/19				\$ -
Remaining Project (Construction) Fund				<u>\$ 5,327,635.65</u>

SECTION 3

Dowden West
Community Development District

FY19 Funding Request #10
August 31, 2019

Payee	General Fund
	FY2019
1 Governmental Management Services - CF, LLC Inv# 30 - Management Fees - August 2019	\$ 3,283.30
2 Latham, Shuker, Eden & Beaudine, LLP Inv# 87254 - Legal Services - July 2019	\$ 1,223.30
3 Orlando Sentinel Inv# 008383816000 - Legal Advertisement for FY2020 Budget	\$ 560.00
	\$ 5,066.60
	Total: \$ 5,066.60

Please make check payable to:

Dowden West Community Development District
9145 Narcoossee Road, Suite A206
Orlando, FL 32827

GMS-Central Florida, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

RECEIVED

AUG 13 2019

Bill To:
 Dowden West CDD
 135 West Central Blvd.
 Suite 320
 Orlando, FL 32801

BY: _____

Invoice #: 30
Invoice Date: 8/1/19
Due Date: 8/1/19
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
Management Fees - August 2019 540		2,916.67	2,916.67
Information Technology - August 2019 351		50.00	50.00
Dissemination Agent Services - August 2019 313		291.67	291.67
Postage 426		0.06	0.06
Copies 425		24.90	24.90
Total			\$3,283.30
Payments/Credits			\$0.00
Balance Due			\$3,283.30

LATHAM, SHUKER, EDEN & BEAUDINE, LLP
ATTORNEYS AT LAW

111 N. MAGNOLIA AVE, STE 1400
ORLANDO, FLORIDA 32801
POST OFFICE BOX 3353
ORLANDO, FLORIDA 32802
TELEPHONE: (407) 481-5800
FACSIMILE: (407) 481-5801

August 20, 2019

Dowden West Community Development District
c/o GMS Central Florida
135 W. Central Boulevard, Suite 320
Orlando, FL 32810

1-2
310-513-315

INVOICE

Matter ID: 3936-001
General

Invoice # 87254
Federal ID # 59-3366512

For Professional Services Rendered:

07/09/2019	ACD	Attend conference call with Engineer; follow up emails	1.10 hr	\$269.50
07/11/2019	ACD	Review minutes and agenda; prepare for upcoming joint meeting	0.20 hr	\$49.00
07/12/2019	Jms	Reviewed agenda and provided notes on attorney related items	0.20 hr	\$15.00
07/18/2019	ACD	Prepare for and attend meeting; follow up on action items; draft Resolution 2019-08	2.10 hr	\$514.50
07/18/2019	ACD	Prepare engineer's certificate and form conveyance documents	1.50 hr	\$367.50
			Total Professional Services:	\$1,215.50

For Disbursements Incurred:

07/31/2019	Document Reproduction Expense	\$7.80
		Total Disbursements Incurred: \$7.80

INVOICE SUMMARY

For Professional Services:	5.10 Hours	\$1,215.50
For Disbursements Incurred:		\$7.80
New Charges this Invoice:		\$1,223.30
<hr/>		
Previous Balance:		\$490.25
Less Payment and Credits Received:		\$490.25
Outstanding Balance:		\$0.00
Plus New Charges this Invoice:		\$1,223.30
Total Due:		\$1,223.30

RECEIVED

AUG 21 2019

Billed Through: July 31, 2019



PO Box 100608
 Atlanta, GA 30384-0608
 adbilling@tribpub.com
 844-348-2445

Invoice & Summary

Billed Account Name: Dowden West Community Development District
 Billed Account Number: CU00603614
 Invoice Number: 008383816000
 Amount: \$1,997.08
 Billing Period: 07/01/19 - 07/31/19
 Due Date: 08/30/19
 All past due amounts are payable immediately

INVOICE/SUMMARY

Page 1 of 2

Invoice & Summary Details

Date	Trans Reference #	Description	Ad Size/ Units	Rate	Gross Amount	Total
		Balance Forward				1,437.08
		<i>Current Activity</i>				
✓ 06/26/19	OSC8383816	PO# 2019/2020 BUDGET				560.00
✓ 07/03/19		Classified Listings, Online				
		2019/2020 BUDGET 6348330				
		Total Current Advertising				560.00

paid check 36

1-CL
310-513-480

RECEIVED
AUG 09 2019

BY: _____

Total: \$1,997.08

Account Summary

Current	1-30	31-60	61-90	91+	Unapplied Amount
560.00	1,437.08	0.00	0.00	0.00	0.00



Please detach and return this portion with your payment.



PO Box 100608
 Atlanta, GA 30384-0608

Return Service Requested

Remittance Section

Billed Period: 07/01/19 - 07/31/19
 Billed Account Name: Dowden West Community Development District
 Billed Account Number: CU00603614
 Invoice Number: 008383816000

For questions regarding this billing, or change of address notification, please contact Customer Care:

4043001455 PRESORT 1455 1 AB 0.408 P1C8 -B>
 DOWDEN WEST COMMUNITY DEVELOPMENT DIST
 STACIE VANDERBILT
 135 W CENTRAL BLVD STE 320
 ORLANDO FL 32801-2435

Orlando Sentinel
 PO Box 100608
 Atlanta, GA 30384-0608

00060361400060361403008383816 00056000 00199708 6

Orlando Sentinel

MEDIA GROUP

Published Daily
ORANGE County, Florida

State Of Florida
County Of Orange

Before the undersigned authority personally appeared

Arcelis Crespo, who on oath says that he or she is an Advertising Representative of the ORLANDO SENTINEL, a DAILY newspaper published at the ORLANDO SENTINEL in ORANGE County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter of 11200-Misc. Legal, 2019/2020 BUDGET was published in said newspaper in the issues of Jun 26, 2019; Jul 03, 2019.

Affiant further says that the said ORLANDO SENTINEL is a newspaper Published in said ORANGE County, Florida, and that the said newspaper has heretofore been continuously published in said ORANGE County, Florida, each day and has been entered as periodicals matter at the post office in ORANGE County, Florida, in said ORANGE County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

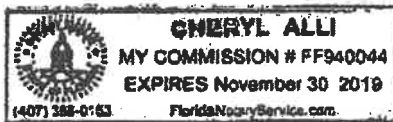
Arcelis Crespo
Signature of Affiant

Arcelis Crespo

Name of Affiant

Sworn to and subscribed before me on this 8 day of July, 2019,
by above Affiant, who is personally known to me (X) or who has produced identification ().

Cheryl Alli
Signature of Notary Public



Name of Notary, Typed, Printed, or Stamped

DOWDEN WEST COMMUNITY DEVELOPMENT DISTRICT NOTICE OF PUBLIC HEARING TO DISCUSS THE PROPOSAL FOR THE FISCAL YEAR 2019/2020 BUDGET AND OTHER OF REGULAR MEETINGS OF SUPERVISORS

The Board of Supervisors ("Board") of the Dowden West Community Development District ("District") will hold a public hearing Thursday, July 18, 2019 at 7:00 a.m. at the Office of GMS-LLC, LLC, 133 W. Central Blvd., Suite 200, Orlando, FL 32801 for the purpose of hearing comments and objections on the adoption of the proposed budgets ("Proposed Budget") of the District for the fiscal year beginning October 1, 2019 and ending September 30, 2020 ("Fiscal Year 2019/2020"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the address of the District Manager, Governmental Management Services - Central Florida, LLC, 133 W. Central Blvd., Suite 200, Orlando, Florida 32801, (407) 487-5200 ("District Manager's Office"), during normal business hours.

The public hearings and meetings are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record of the meeting. There may be occasions when Board Supervisors of District staff may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or (800-933-8771) (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

George S. Flint
District Manager
Governmental Management Services -
Central Florida, LLC

ORG62023 8/1 2019