

MINUTES OF MEETING
DOWDEN WEST
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Dowden West Community Development District was held Thursday, April 18, 2024, at 9:00 a.m. in the offices of GMS-CF, LLC, 219 E. Livingston Street, Orlando, Florida.

Present and constituting a quorum were:

Chuck Bell	Chairman
Gabe Madlang	Vice Chairperson
Dane Hamilton	Assistant Secretary

Also present were:

Jason Showe	District Manager
Jay Lazarovich	District Counsel
Rey Malave	District Engineer
Alan Scheerer	Field Manager

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being no comments, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the March 21, 2024 Meeting

On MOTION by Mr. Madlang seconded by Mr. Bell with all in favor the minutes of the March 21, 2024 meeting were approved as presented.

FOURTH ORDER OF BUSINESS

Ratification of Series 2024 Requisition No. 1

Mr. Showe: Requisition no. 1 is the cost for the Engineer to prepare reports and these costs were not included as part of the Cost of Issuance of the Bonds.

On MOTION by Mr. Bell seconded by Mr. Madlang with all in favor Requisition no. 1 from the 2024 series bond was ratified.

FIFTH ORDER OF BUSINESS

Consideration of Authorizing Establishment of Account with the Florida State Board of Administration (Florida PRIME)

Mr. Showe: Since this District is starting to get some additional revenues, we are requesting authorization to open an account with the State Board of Administration to earn some interest on those funds.

On MOTION by Mr. Bell seconded by Mr. Madlang with all in favor staff was authorized to establish an account with the State Board of Administration.

SIXTH ORDER OF BUSINESS

Consideration of Standard Lighting Agreement with OUC for Phase N-4 Street Lighting

Mr. Showe: This is the standard OUC agreement that we have signed for multiple phases. We have received one for the East West Connector in Phase 2 late yesterday.

On MOTION by Mr. Bell seconded by Mr. Madlang with all in favor the street lighting agreements with OUC for Phase N-4 and for the East West Connector were approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

i. Annual Reminder on Florida Laws for Public Officials

Mr. Lazarovich: Included in the agenda is our firm's annual ethics reminder for your review.

B. Engineer

Mr. Malave: There is an annual Engineer's Report due by the end of June and I thought I had sent an additional work order for that, but the work is being done. That will be done and submitted before the end of June.

C. Manager

i. Approval of Check Register

Mr. Showe presented the March 2024 check register in the amount of \$303,510.17.

On MOTION by Mr. Madlang seconded by Mr. Bell with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

D. Field Manager

Mr. Scheerer: We received notice that the contractor for the school is starting to widen Dowden Road. There are a couple palm trees that I authorized Yellowstone to install. They pulled all the palm trees that we weren't counting on having removed. We are taking two of those and installing them in a location where palm trees have failed.

EIGHTH ORDER OF BUSINESS Supervisor's Requests

There being no comments, the next item followed.

NINTH ORDER OF BUSINESS Other Business

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS Next Meeting Date

Mr. Showe: We anticipate having the budget at the next meeting on May 16, 2024.

ELEVENTH ORDER OF BUSINESS Adjournment

On MOTION by Mr. Bell seconded by Mr. Madlang with all in favor the meeting adjourned at 9:07 a.m.


Secretary/Assistant Secretary


Chairman/~~Vice Chairman~~